## READ THE FOLLOWING INSTRUCTIONS PRIOR TO SUBMITTING AN APPLICATION City Code of Ordinances/ Chapter 18 / Article V - Door-to-Door Sales YOU ARE ENCOURAGED TO REVIEW CHAPTER 18, BUSINESSES, IN ITS ENTIRETY

### SOLICITOR

1. An application provided by the City Secretary must be completed in detail with the required information. (An updated application is required when an applicant desires to substitute or add an agent during the duration of the license holders permit)

a. Name, residence and post office address, and telephone number of the applicant, and, if the applicant is not a permanent resident of the city, the applicant's permanent residence and post office address and telephone number;

b. A specific description of the occupation in which the applicant desires to engage, and for which the license is desired;

c. A full and complete description of the merchandise or services which the applicant desires to sell;

d. Whether the applicant, upon any sale or order, shall demand, accept or receive payment or deposit of money in advance of final delivery or rendition of the merchandise or services sold;

e. Source of supply, location and proposed method of delivery of the merchandise to be sold;

f. Names, residences and post office addresses, and telephone numbers of three individuals as character and business references, and with whom the city may communicate with reference to any information it may desire regarding the applicant;

g. Whether the applicant has engaged in any of the activities named in section 18-210 in other cities, and, if so, the names of the last three such cities, and the dates of applicant's activities in such cities;

h. The age, sex, height, weight, color of hair and color of eyes of the applicant and each of applicant's agents;

2. Attachments:

a. A full and complete statement of the applicant's criminal record, if any, including a detailed account of all arrests (whether convicted or not), charges filed (whether convicted or not), offenses committed, convictions, sentences received, time served, paroles or pardons received, and the date, place and jurisdiction shall be set forth as to each such item of the applicant and each applicant's agent;

b. There shall be attached to the application a recent photo identification of the applicant and each of applicant's agents; and

c. There shall be attached to the application a current sales tax certificate.

d. Surety Bond (see Chapter 18, Article V, Section 18-212 for complete requirements)

3. Fees:

Appendix A - Schedule of Rates, Fees, and Charges; Section 1, (23) Soliciting Permits and Street Vendors

Application fee (includes two agents, one year)	\$100.00
Each additional agent at time of permit	\$25.00
Substitute or additional agent during permit	\$35.00

#### Additional Information:

The name of the applicant and person signing the application must be the same person reflected on all documents submitted to the City Secretary

Allow at least 10 working days to process application.

Sales or soliciting in public parks is not covered by this permit; you must contact Parks & Recreation

#### COMPLETED FORM MUST BE RETURNED TO: CITY SECRETARY'S OFFICE 201 E Main Street, Crowley, TX 76036

# SOLICITOR'S APPLICATION (please type or print)

APPLICANT'S INFORMATION Date:															
Last Name:	First Name: Birthdate:														
Residence Address					-										
City:					Stat	te			Z	lip					
Phone:						Alt	Phone:								
Email:															
Driver's License #:	r's License State: Social Sec #						;#:								
Vehicle Make:	Make: Model			el:							Year:				
Vehicle Color:		License Plate #:													
Age:	Sex:		Height:		Ņ	Weight:			Eye:				Hair:		
Criminal Histo	ry:														
Have you been												involv	/ing a		NO
sex offense, traf	ficking i	in controlle	d substand	ces, or a	iny viole	ent acts	against p	perso	ns or pi	opert	y?				YES
Have you had a		ent or conv	iction enter	ed agai	nst you	ı within t	the last 5	years	s for fra	ud, d	eceit,	or			NO
misrepresentatio	on?														YES
Any other orimi	nal hiat	on/2													NO
Any other crimi	1101 11151	Of y ?													YES
If Yes, please explain?															
		ΙΔΤΙΟΝ													

DUSIN	ESS INFORMA									
Busines	ss Name:									
Busines	ss Address:									
City:					State			Zip		
Phone:						Alt Phone:				
Occupa	ation you desire to	o enga	ge in?							
Description of Merchandise or Services:										
	i require paymen ition of the merch				advanc	e of delivery		YES		NO
	of supply, location of method of deli									
Hours y busines	vou wish to condu ss?	uct								
	ee cities you	1.					Dates:			
have engaged in door- to-door or solicitation		2.					Dates:			
type sal	les?	3.					Dates:			

Three	Persona	l and/or	Busines	s Characte	er Refere	ences: (C	Do not in	clude rela	atives or	persons	s living v	with you)	
1. Na	me:						Phone	:					
Ad	dress:						Email:						
Cit	y:					State:					Zip:		
2. Na	me:						Phone	:					
Ad	dress:						Email:						
Cit	y:					State:	•				Zip:		
3. Na	me:					•	Phone	:					
Ad	dress:						Email:						
Cit	y:					State:	•				Zip:		
AGE	NTS INF	ORMA	TION										
	t Name:					First I	Name:				Birth	idate:	
Resid	ence Add	lress					l						
City:			•			State				Zip			
Phone	e:					Email:					•		
Driver	's License	e #:				State:		Socia	al Sec #:				
Vehic	le Make:		1			Model:						Year:	
Vehic	Vehicle Color:					Licen	License Plate #:						
Age:		Sex:		Height:		Wei	ght:		Eye:			Hair:	
	nal History		l ide ins de s	last Constant	( (					letter in	h . i		NO
				e last five ye stances, or						plation in	ivolving	a sex	NO YES
Have y	/ou had a j	judgmen	t/convictio	n entered a	igainst yo	u within th	e last 5 y	ears for f	raud, dec	eit, or m	nisrepres	sentation?	NO YES
Any o	ther crimi	nal hist	orv?										NO
			-										YES
II Yes	, please e	explain?											
2. Las	t Name:					First I	Name:				Birth	ndate:	
Resid	ence Add	lress											
City:						State				Zip			
Phone	e:					Email:							
Driver	's License	e #:				State:		Socia	al Sec #:				
Vehic	le Make:		1			Model:						Year:	
Vehic	le Color:					Licen	se Plate	#:					
Age:		Sex:		Height:		Wei	ght:		Eye:			Hair:	
-	nal History												
Have you been convicted within the last five years of a felony, misdemeanor, or ordinance violation involving a sex offense, trafficking in controlled substances, or any violent acts against persons or property?										NO YES			
Have you had a judgment/conviction entered against you within the last 5 years for fraud, deceit, or misrepresentation?									NO				
										YES NO			
	41- a		· •										INU
	ther crimi		-										YES

3. Last Name:						First I	Nan	ne:				Birth	date:	
Residence Add	lress													<u>.</u>
City:					S	state					Zip			
Phone:					E	mail:								
Driver's License	e #:				St	tate:			Socia	al Sec #	:			
Vehicle Make:		1			М	odel:							Year:	
Vehicle Color:						Licen	se l	Plate	#:					
Age:	Sex:		Height:			Wei	ght:	:		Eye:			Hair:	
Criminal History	<b>/</b> :													
Have you been contraction offense, trafficking											plation in	volving a	asex	NO
	-					-								YES NO
Have you had a j	judgment/	convictio	n entered a	gainst yo	ou w	vithin th	ie la	ast 5 ye	ears for f	raud, deo	ceit, or m	isrepres	entation?	YES
Any other crimi	nal histo	ry?												NO VEO
If Yes, please e														YES
li res, piease e	explain?													
4. Last Name:						First N	Man	no:				Birth	data:	
Residence Add	ress					1 11311	van	iic.				Dirti	uate.	
City:	1000				S	state					Zip			
Phone:						imail:								
	- 11				1									
Driver's License	e #:					tate:			Socia	al Sec #				
Vehicle Make:					M	odel:							Year:	
Vehicle Color:			1	1		Licen	se l	Plate	#:				<del>, , , , , , , , , , , , , , , , , , , </del>	
Age:	Sex:		Height:			Wei	ght:	:		Eye:			Hair:	
Criminal History		·a · a												
Have you been c offense, traffickin	onvicted in contr	within the olled sub	e last five ye stances, or	ars of a f	telor ent a	ny, mis acts ad	den	neano st pers	r, or ordi ons or d	nance vic ropertv?	plation in	volving a	asex	NO YES
	-			-				-			acit ar m	iaranraa	antation?	NO
Have you had a j	luagment/	CONVICTIO	n entereu a	gainst yo	u w		le la	ast 5 ye			Seit, or m	siepies	entation	YES
Any other crimi	nal histo	ry?												NO YES
If Yes, please e	explain?													1123
	, in the second s													
4. Last Name:						First I	Nan	ne:				Birth	date:	
Residence Add	ress											•		_
City:					S	state					Zip			
Phone:					E	mail:								
Driver's License	e #:				St	tate:			Socia	al Sec #	:			
Vehicle Make:					М	odel:							Year:	
Vehicle Color:					T	Licen	se l	Plate	#:				1	
Age:	Sex:		Height:			Wei	ght:	:		Eye:			Hair:	
Continued on n		9		l			-			1	1		<u>ı                                     </u>	

Criminal History:						
Have you been convicted within the last five years of a felony, misdemeanor, or ordinance violation involving a sex						
offense, trafficking in controlled substances, or any violent acts against persons or property?						
Have you had a judgment/conviction entered against you within the last 5 years for fraud, deceit, or misrepresentation?						
Any other evining history?						
Any other criminal history?						
If Yes, please explain?						

Ensure t	Ensure the following are attached to application:								
	A full and complete statement of the applicant's criminal record, if any, including a detailed account of all arrests (whether convicted or not), charges filed (whether convicted or not), offenses committed, convictions, sentences received, time served, paroles or pardons received, and the date, place and jurisdiction shall be set forth as to each such item of the <b>applicant</b> and <b>each applicant's agent</b> .								
	A recent/unexpired photo identification of the applicant and each applicant's agent.								
	A current sales tax certificate.								
	Surety Bond (see Chapter 18, Article V, Section 18-212 for complete requirements)								

Initials	I authorize the City of Crowley and it's agents to retrieve information from references and from law enforcement
	agencies at the federal, county, and state levels relating to my past activities, and to supply any and all
	information concerning my background. I release the same (City of Crowley and it's agents) from any liability
	resulting in providing such information. The information received may include, but is not limited to, litigation,
	personal history, driving history, and criminal history records. I understand that a consumer report may be
	prepared summarizing this information. I may request a copy of any report that is prepared regarding me and
	may also request the nature and substance of all information about me contained in the files of the consumer
	reporting agency. I understand that proper identification will be required, and that I should direct my request to
	the City of Crowley, City Secretary's Office, 201 E Main Street, Crowley, TX 76036.
	I hereby certify that all the statements and answers set forth on the application are true and complete to the best
	of my knowledge, and I understand that if subsequent to approval of my application for solicitation any such
	statements and/or answers are found to be false or that information has been omitted, such false statements or
	omissions will be just cause for the denial of my permit for solicitation.

Printed Name:	Date:	
Signature:	Date.	