



Crime Control and  
Prevention District  
Board of Directors  
Agenda Packet

May 18, 2023  
6:15 P.M.

**CROWLEY CRIME CONTROL AND PREVENTION  
DISTRICT BOARD OF DIRECTORS**

**Meeting  
May 18, 2023  
6:15 P.M.**

**ATTENDANCE SHEET**

Johnny Shotwell, Member \_\_\_\_\_

Billy P. Davis, Member \_\_\_\_\_

Jesse Johnson, President \_\_\_\_\_

Jerry Beck, Vice President \_\_\_\_\_

Jim Hirth, Member \_\_\_\_\_

Jimmy McDonald, Member \_\_\_\_\_

Scott Gilbreath, Member \_\_\_\_\_

**Staff:**

Robert Loftin, City Manager \_\_\_\_\_

Kit Long, Police Chief, Staff Liaison \_\_\_\_\_

Lori Watson, Treasurer \_\_\_\_\_

Carol Konhauser, Board Secretary \_\_\_\_\_



**AGENDA  
CROWLEY CRIME CONTROL AND  
PREVENTION DISTRICT  
MAY 18, 2023  
REGULAR SESSION - 6:15 p.m.**

**Crowley City Hall  
201 E. Main Street  
Crowley TX 76036**

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*Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).*

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**REGULAR CALLED MEETING – May 18, 2023- 6:15 P.M.**

**I. CALL TO ORDER / ROLL CALL**

**II. BUSINESS**

1. Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on January 5, 2023.
2. Discuss the Crime Control and Prevention District Proposed FY2023-2024 Budget and set a date and time for a Public Hearing on the final budget (June 1, 2023, at 6:00 pm at Crowley City Hall).

**III. ADJOURNMENT**

**I, the undersigned authority, do hereby certify that this Agenda of the May 18, 2023 meeting of the governing body of the Crowley Crime Control and Prevention District is a true and correct copy posted on \_\_\_\_\_, 2022 at \_\_\_\_\_ am/ pm at Crowley City Hall, a place convenient and readily accessible to the public at all times.**

\_\_\_\_\_  
Carol C. Konhauser, Secretary, Crime Control and Prevention District

THE EDC AND CITY COUNCIL RESERVES THE RIGHT OF THE FOLLOWING:

1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;
  2. THE COUNCIL MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.
- The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 297-2201 ext. 4000, or email ckonhauser@ci.crowley.tx.us for further information.

**NOTICE:** A quorum of the City Council and Economic Development Board of Directors will be present at this meeting; however neither Board will take action on any items on this posted agenda.



## Crowley Crime Control and Prevention District

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### AGENDA REPORT

**Meeting Date:** May 18, 2023

**Agenda Item:** II-1

**Staff Contact:** Carol Konhauser, Secretary

**E-mail:** [ckonhauser@ci.crowley.tx.us](mailto:ckonhauser@ci.crowley.tx.us)

**Phone:** 817-297-2201-X4000

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**SUBJECT:** Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on January 5, 2023.

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#### **BACKGROUND/DISCUSSION**

Consider approval of CCPD minutes.

#### **FINANCIAL IMPACT**

None.

#### **RECOMMENDATION**

Board of Directors consideration is respectfully requested.

**MINUTES OF THE CRIME CONTROL AND PREVENTION DISTRICT, REGULAR SESSION HELD on JANUARY 5, 2023.** The Board of Directors (the “Board”) of the Crowley Crime Control and Prevention District convened in Regular Session at 6:15 p.m., in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas

Present were:                   Member Billy Davis  
                                      Member Jim Hirth  
                                      Member Scott Gilbreath  
                                      Member Jimmy McDonald  
                                      Member Jerry Beck

Staff Included:                City Manager Robert Loftin  
                                      Deput City Manager/Finance Dir Lori Watson  
                                      Police Chief Kit Long

Absent:                         Member Johnny Shotwell  
                                      Member Jesse Johnson

**CALL TO ORDER/ ROLL CALL**

Vice President Jerry Beck called the Regular Session to order at 6:15 p.m. Secretary Carol Konhauser called roll and noted a quorum was present.

**BUSINESS**

- 1. Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on December 1, 2022.**

Member Jim Hirth made the motion to approve the minutes as presented, second by Member Jimmy McDonald; the Board voted unanimously to approve the minutes as presented. Motion carried 5-0.

- 2. Discuss and consider Budget Amendment #2 for FY 2022-23 Crime Control and Prevention District, and consider and approve the structural analysis of the Radio Tower and FCC License.**

Member Jimmy McDonald made the motion to approve Budget Amendment #2 for the Crime Control and Prevention District FY2022-2023, second by Member Scott Gilbreath, the Board voted unanimously to approve motion as presented. Motion carried 5-0.

As there was no further business, Vice President Jerry Beck adjourned the meeting at 6:21 p.m.

ATTEST:

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Jesse Johnson, President

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Carol Konhauser, Board Secretary



## Crowley Crime Control and Prevention District

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### AGENDA REPORT

**Meeting Date:** May 18, 2023

**Agenda Item:** II-2

**Staff Contact:** Kit Long

**E-mail:** klong@ci.crowley.tx.us

**Phone:** 817-297-2276

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**SUBJECT:** Discuss the Crime Control and Prevention District Proposed FY2023-2024 Budget and set a date and time for a Public Hearing on the final budget (June 1, 2023, at 6:00 pm at Crowley City Hall).

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#### **BACKGROUND/DISCUSSION**

The Crowley Police Department presents the FY 2023-24 Annual Budget for review and consideration by the Crime Control and Prevention District Board.

#### **FINANCIAL IMPACT**

The proposed revenues for the 2023-24 year are projected to be \$1,378,997. The upcoming bond payments total \$270,968. The proposed recurring expenditures are projected to be \$494,876. One-time costs for equipment and other fees are estimated at \$7,867. Total Expenditures are estimated to be \$773,711. This will leave a surplus of \$605,286.

#### **RECOMMENDATION**

Set the date for a Public Hearing to discuss and approve the final budget for June 1, 2023 at 6:00 pm at Crowley City Hall.

#### **RECOMMENDATION**

- 2023-24 Crime Control and Prevention District Budget and supporting documentation.

## Crime Control & Prevention District Budget 2023-24

**Revenue:**

Sales Tax Revenue	\$ 1,368,997
Interest Income	10,000

**Total Income \$ 1,378,997**

**Expenses:**

Bond Payments	
Principal	\$ 265,000
Interest	5,968

**\$ 270,968**

**Recurring Costs:**

Full Time Salaries	\$ 184,301	
Overtime	8,000	
Fica	13,225	
Medicare	3,093	
TMRS	25,383	
Insurance	26,735	
	<u>26,735</u>	
<i>Total Personnel Costs</i>		\$ 260,737
Service Contracts		
Motorola Solutions Software	23,842	
Johnson County Broadband contract	42,398	
Axon Five Year maintenance/license contract	45,808	
VistaCom Voice Logger maintenance contract	4,578	
Spectrum Internet	20,790	
Mentalix (fingerprint machine)	5,050	
Personnel Background Investigations Services	4,000	
TPCA Best Practices	1,440	
Flock Safety	15,500	
	<u>15,500</u>	
<i>Total Service Contracts</i>		163,406
Materials and Supplies		
CCPC Admin Materials	2,500	
Recruiting/Selection Process Exams	5,650	
ID cards	1,000	
	<u>1,000</u>	
<i>Total Materials &amp; Supplies</i>		9,150
Mobile Phones	1,200	
Dues and Memberships	524	
Training and Travel	5,300	
Ammunition (for Training)	16,184	
City Event OverTime (includes COF)	21,000	
Office of Community Outreach Programs	17,376	
	<u>17,376</u>	
<i>Total Other</i>		61,584

**Subtotal Programs & Recurring Costs \$ 494,876**

**Equipment and One Time Costs:**

Lefta	5,750
Vector	2,117

**Subtotal Equipment and One Time Purchases \$ 7,867**

**Total Expenses \$ 773,711**

**Revenues over (under) expenses \$ 605,286**

**Detail of Programs:**

**2022-23**

1	Citizens On Patrol Program	4,000
2	Youth Activity Center Programs	1,200
3	Crowley Area Teen Community Helpers/Adult Supervision	250
4	Citizens Police Academy	500
5	National Night Out	2,846
6	Crime Prevention Materials	1,500
7	Bicycle/Skateboard Safety Program	1,000
8	Bike/ATV Patrol	500
9	Alliance for Children	5,580
	<b>Total Programs</b>	<b>\$ 17,376</b>