

**MINUTES OF THE CITY COUNCIL WORK SESSION HELD SEPTEMBER 15, 2022.** The City Council of the City of Crowley, Texas met in Work Session on Thursday, September 15, 2022, at 6:30 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were Mayor Billy P. Davis  
Mayor Pro-Tem Johnny Shotwell, City Council Place 1  
Council Member Jerry Beck, City Council Place 2  
Council Member Jesse Johnson, City Council Place 3  
Council Member Jim Hirth, City Council Place 4  
Council Member Jimmy McDonald, City Council Place 5  
Council Member Scott Gilbreath, City Council Place 6

City staff included: City Manager Robert Loftin  
Asst City Mngr/Finance Director, Lori Watson  
Asst City Mngr/EDC Director, Jack Thompson  
City Attorney, Rob Allibon  
City Secretary, Carol Konhauser  
Fire Chief, Pleasant Brooks  
Police Chief, Kit Long  
Public Works Director, Mike Rocamontes  
Planning and Comm Devel Director, Rachel Roberts  
Community Services Director, Cristina Winner  
HR Administrator, Lisa Hansen

Absent: None

#### **CALL TO ORDER/ ROLL CALL**

Mayor Billy Davis called the Work Session to order at 6:30 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

#### **DISCUSSION OF NON-ACTION ITEMS**

1. None.

#### **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

1. Discuss and consider approving the minutes from the regular meeting held September 1 2022.
2. Consider approving an Interlocal Agreement for administrative cost funding for Section 5310 Program between the Fort Worth Transportation Authority and The City of Crowley, Texas, FY 2022-2023 and authorizing the Mayor to execute said Agreement.
3. Discuss and consider Special Event Permit Application for the Crowley ISD Fall Cross Country Meet to be held in Bicentennial Park on October 17, 2022.

No discussion.

#### **PUBLIC HEARING**

1. Hold a Public Hearing and consider approval of the proposed Crowley Economic Development 4B FY2022-23 Operating Budget.

No discussion

2. Hold a Public Hearing to receive input on the operating budget for the budget year beginning on October 1, 2022 and ending September 30, 2023.

No discussion

3. Hold a Public Hearing to receive public input on the proposed 2022 ad valorem property tax rate.

No discussion

## **CITY BUSINESS**

1. **Discuss and consider approval Ordinance 09-2022-470 amending the FY2021-22 City of Crowley Operating Budget and appropriating resources to be known as FY2021-22 Budget amendment No. 3; establishing an effective date.**

No discussion

2. **Discuss and consider adoption of Ordinance 09-2022-471, an ordinance of the City of Crowley, Texas, approving and adopting the budget for fiscal year 2022-23, beginning October 1, 2022 and ending September 30, 2023, providing a severability clause; and declaring an effective date.**

No discussion

3. **Consider and act upon the ratification of the property tax revenue increase reflected in the Proposed FY 2022-23 City of Crowley Operating Budget.**

No discussion

4. **Discuss and consider adoption of Ordinance 09-2022-472 of the City of Crowley, Texas affixing and levying Municipal Ad Valorem Taxes for the fiscal year beginning October 1, 2022 and ending September 30, 2023 and for each year thereafter until otherwise provided on all taxable property within the corporate limits of the City of Crowley as of January 1, 2023 to provide revenues for the payment of current expenses and all outstanding debts of the city; directing the assessment thereof; providing for due dates and delinquent dates for payment of taxes together with penalties and interest thereon; providing for approval of the tax rolls presented to the City Council; repealing conflicting ordinances providing a severability clause and declaring an effective date.**

No discussion

5. **Discuss and consider canceling the Regular scheduled meeting of the Crowley City Council for October 6, 2022 due to lack of quorum.**

No discussion

6. **Discuss and consider approving revisions to the city's Pay Classification Plan.**

No discussion

7. **Discuss and consider adoption of Resolution R09-2022-375 of the City of Crowley amending the Staffing Plan.**

No discussion

8. **Discuss and consider approval of Ordinance No. 09-2022-473, repealing and replacing Article 82, "Traffic and Vehicles", Article V "Parking, Stopping and Standing", to update regulations into Divisions and adding a new Division regarding Residential Parking Permit Area.**

Chief Kit Long came forward to explain that this ordinance is to update current parking, stopping and standing ordinances along with adding the requirement for a residential parking permit requirement for the neighborhood immediately around the Crowley High School. Chief Long also recommended initial issuance of 2 permits along with 2 hanging visitor permits. Public Works Director Mike Rocamontes stated the estimate for signs was approximately \$23,392.05 and that although they have reduced the number of signs, they have since found out there was a requirement

for additional verbiage which would require another sign. Chief Long also stated that there was still some debate as to whether they would be printing the Police dispatch or towing company phone number on the signs. City Manager Loftin stated he felt it would be better to put the dispatch number due to the possibility of the towing company number being changed.

- 9. Discuss and consider a construction bid award in the amount of \$220,535.00 to Stable & Winn, Inc., for Oarlock Drive Paving Improvements and authorizing the City Manager or his designated representative to execute said contract.**

Assistant City Manager Lori Watson asked the Mayor to identify which account council would like to use to fund the improvement. She explained funds from the bond could be used to fund this project.

- 10. Discuss and consider adoption of Ordinance 09-2022-469 an ordinance of the City Council of the City of Crowley, Texas, amending Appendix A, Schedule of Rates, Fees and Charges of the Code of Ordinances by correcting a typographical error in Section (18) Water and Sanitary Sewer Rates; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; providing for publication; and providing an effective date.**

No discussion

- 11. Discuss and consider authorizing the purchase of a 100-foot Rear Mount Platform Truck (Fire Engine Ladder Truck) and authorizing the expenditure of funds.**

Fire Chief Pleasant Brooks gave a presentation on the platform truck.

- 12. Discuss and consider approval of a Chapter 380 agreement with Bloomfield Homes, L.P.**

City Manager Loftin explained that Bloomfield Homes approached the City to request we consider entering into an agreement whereby they request a permit from the state to pay sales tax on the purchase of building supplies and equipment to the city in which they are building and in turn we provide them an incentive for such. Entering into this agreement would generate approximately \$100,000 in sales tax the city would not receive if we did not enter into the agreement.

#### **ADJOURNMENT**

As there was no further business to discuss, the work session was adjourned at 6:49 pm.

**MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD SEPTEMBER 15, 2022.** The City Council of the City of Crowley, Texas met in Regular Session on Thursday, September 15, 2022, at 7:00 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were Mayor Billy P. Davis  
Mayor Pro-Tem Johnny Shotwell, City Council Place 1  
Council Member Jerry Beck, City Council Place 2  
Council Member Jesse Johnson, City Council Place 3  
Council Member Jim Hirth, City Council Place 4  
Council Member Jimmy McDonald, City Council Place 5  
Council Member Scott Gilbreath, City Council Place 6

City staff included: City Manager Robert Loftin  
Asst City Mngr/Finance Director, Lori Watson  
Asst City Mngr/EDC Director, Jack Thompson  
City Attorney, Rob Allibon  
City Secretary, Carol Konhauser  
Fire Chief, Pleasant Brooks  
Police Chief, Kit Long  
Public Works Director, Mike Rocamontes  
Planning and Comm Devel Director, Rachel Roberts  
Community Services Director, Cristina Winner  
HR Administrator, Lisa Hansen

Absent: None

#### **CALL TO ORDER/ ROLL CALL**

Mayor Billy Davis called the Regular Session to order at 7:00 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

#### **INVOCATION/PLEDGE OF ALLEGIANCE**

Invocation was given by Council Member Jesse Johnson followed by the Pledge of Allegiance to the American and Texas Flags.

#### **PRESENTATIONS/PROCLAMATIONS**

1. **None**

#### **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

1. **Discuss and consider approving the minutes from the regular meeting held September 1, 2022.**
2. **Consider approving an Interlocal Agreement for administrative cost funding for Section 5310 Program between the Fort Worth Transportation Authority and The City of Crowley, Texas, FY 2022-2023 and authorizing the Mayor to execute said Agreement.**
3. **Discuss and consider Special Event Permit Application for the Crowley ISD Fall Cross Country Meet to be held in Bicentennial Park on October 17, 2022.**

Council Member Jim Hirth made the motion to approve the Consent Agenda item(s), second by Council Member Jimmy McDonald; council voted unanimously to approve the motion as presented. Motion carried 7-0.

#### **PUBLIC HEARING**

1. **Hold a Public Hearing and consider approval of the proposed Crowley Economic Development 4B FY2022-23 Operating Budget.**

Mayor Davis opened the public hearing at 7:02 pm for anyone to speak either in favor of or in opposition. When nobody came forward, he closed the public hearing at 7:02 pm.

Council Member Jesse Johnson made the motion to approve the FY 2022-2023 budget for the Crowley Economic Development 4B Corporation, second by Council Member Scott Gilbreath, council voted unanimously to approve the motion as presented. Motion carried 7-0.

- 2. Hold a Public Hearing to receive input on the operating budget for the budget year beginning on October 1, 2022 and ending September 30, 2023.**

Mayor Davis opened the public hearing at 7:04 pm for anyone to speak either in favor of or in opposition. When nobody came forward, he closed the public hearing at 7:04 pm.

- 3. Hold a Public Hearing to receive public input on the proposed 2022 ad valorem property tax rate.**

Mayor Davis opened the public hearing at 7:04 pm for anyone to speak either in favor of or in opposition. When nobody came forward, he closed the public hearing at 7:04 pm.

## **CITY BUSINESS**

- 1. Discuss and consider approval Ordinance 09-2022-470 amending the FY2021-22 City of Crowley Operating Budget and appropriating resources to be known as FY2021-22 Budget amendment No. 3; establishing an effective date.**

Council Member Jim Hirth made the motion to adopt Ordinance 09-2022-470; second by Council Member Jerry Beck, council voted unanimously to approve the motion as presented. Motion carried 7-0.

- 2. Discuss and consider adoption of Ordinance 09-2022-471, an ordinance of the City of Crowley, Texas, approving and adopting the budget for fiscal year 2022-23, beginning October 1, 2022 and ending September 30, 2023, providing a severability clause; and declaring an effective date.**

Council Member Jim Hirth made the motion to adopt Ordinance 09-2022-471, second by Council Member Jimmy McDonald. A roll call vote was taken, Council Member Johnny Shotwell voted Aye; Council Member Jerry Beck voted Aye; Council Member Jesse Johnson voted Aye; Council Member Jim Hirth voted Aye; Council Member Jimmy McDonald voted Aye; Council Member Scott Gilbreath voted Aye; Mayor Billy Davis voted Aye; council voted 7-0 to adopt the motion as presented. Motion carried 7-0.

- 3. Consider and act upon the ratification of the property tax revenue increase reflected in the Proposed FY 2022-23 City of Crowley Operating Budget.**

Council Member Jim Hirth made the motion to ratify the property tax revenue increase reflected in the proposed FY2022-2023 City of Crowley Operating Budget, second by Council Member Jesse Johnson, council voted unanimously to approve the motion as presented. Motion carried 7-0.

- 4. Discuss and consider adoption of Ordinance 09-2022-472 of the City of Crowley, Texas affixing and levying Municipal Ad Valorem Taxes for the fiscal year beginning October 1, 2022 and ending September 30, 2023 and for each year thereafter until otherwise provided on all taxable property within the corporate limits of the City of Crowley as of January 1, 2023 to provide revenues for the payment of current expenses and all outstanding debts of the city; directing the assessment thereof; providing for due dates and delinquent dates for payment of taxes together with penalties and interest thereon; providing for approval of the tax rolls presented to the City Council; repealing conflicting ordinances providing a severability clause and declaring an effective date.**

Council Member Jerry Beck made the motion to adopt Ordinance 09-2022-472, and that the property tax rate be increased by the adoption of a tax rate of \$0.645203 per \$100, which is effectively a 3.74 percent increase in the tax rate, and move adoption of the ordinance as presented, second by Council Member Jesse Johnson. A roll call vote was taken, Council Member Johnny Shotwell voted Aye; Council Member Jerry Beck voted Aye; Council Member Jesse Johnson voted Aye; Council Member Jim Hirth voted Aye; Council Member Jimmy McDonald voted Aye; Council Member Scott Gilbreath voted Aye; Mayor Billy Davis voted Aye; council voted 7-0 to adopt the motion as presented. Motion carried 7-0.

**5. Discuss and consider canceling the Regular scheduled meeting of the Crowley City Council for October 6, 2022 due to lack of quorum.**

Council Member Jim Hirth made the motion to cancel the October 6, 2022 council meeting due to a lack of quorum; second by Council Member Jimmy McDonald, council voted unanimously to approve the motion as presented. Motion carried 7-0.

**6. Discuss and consider approving revisions to the city's Pay Classification Plan.**

Council Member Jesse Johnson made the motion to approve the revisions to the Pay Classification Plan, second by Council Member Jerry Beck, council voted unanimously to approve the motion as presented. Motion carried 7-0.

**7. Discuss and consider adoption of Resolution R09-2022-375 of the City of Crowley amending the Staffing Plan.**

Council Member Jimmy McDonald made the motion to approve Resolution R09-2022-375, amending the staffing plan, second by Council Member Scott Gilbreath, council voted unanimously to approve the motion as presented. Motion carried 7-0.

**8. Discuss and consider approval of Ordinance No. 09-2022-473, repealing and replacing Article 82, "Traffic and Vehicles", Article V "Parking, Stopping and Standing", to update regulations into Divisions and adding a new Division regarding Residential Parking Permit Area.**

Council Member Jesse Johnson made the motion to approve Ordinance No 09-2022-473; second by Council Member Jimmy McDonald, council voted unanimously to approve the motion as presented. Motion carried 7-0.

**9. Discuss and consider a construction bid award in the amount of \$220,535.00 to Stable & Winn, Inc., for Oarlock Drive Paving Improvements and authorizing the City Manager or his designated representative to execute said contract.**

Council Member Jerry Beck made the motion to approve the construction bid award in the amount of \$220,535.00 to Stable and Winn, Inc for the Oarlock Drive Paving Improvements and directed staff to fund it from reserve funds; second by Council Member Jim Hirth, council voted unanimously to approve the motion as presented. Motion carried 7-0.

**10. Discuss and consider adoption of Ordinance 09-2022-469 an ordinance of the City Council of the City of Crowley, Texas, amending Appendix A, Schedule of Rates, Fees and Charges of the Code of Ordinances by correcting a typographical error in Section (18) Water and Sanitary Sewer Rates; providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; providing for publication; and providing an effective date.**

Council Member Jim Hirth made the motion to approve Ordinance No 09-2022-469; second by Council Member Jimmy McDonald, council voted unanimously to approve the motion as presented. Motion carried 7-0.

**11. Discuss and consider authorizing the purchase of a 100-foot Rear Mount Platform Truck (Fire Engine Ladder Truck) and authorizing the expenditure of funds.**

Council Member Jim Hirth made the motion to authorize the purchase of a 100-foot Rear Mount Platform Truck and authorize the expenditure of funds; second by Council Member Jimmy McDonald, council voted unanimously to approve the motion as presented. Motion carried 7-0.

**12. Discuss and consider approval of a Chapter 380 agreement with Bloomfield Homes, L.P.**

Council Member Jesse Johnson made the motion to approve entering into a Chapter 380 agreement with Bloomfield Homes; second by Council Member Jimmy McDonald, council voted unanimously to approve the motion as presented. Motion carried 7-0.

**ADVISORY BOARDS AND COMMISSIONS**

*Reports/appointments or reappointments.*

1. Reports:

None

2. Appointments/Reappointments:

Council Member Jim Hirth made the motion the appoint the below individuals for the below terms to the Tax Increment Financing Board of Directors; second by Council Member Jimmy McDonald; council voted unanimously to approve the motion as presented. Motion carried 7-0.

Jimmy McDonald	Place 1	New Term ending Dec 31, 2023
Johnny Shotwell	Place 2	New Term ending Dec 31, 2024
Billy Davis	Place 3	New Term ending Dec 31, 2023
Jesse Johnson	Place 4	New Term ending Dec 31, 2024
Lisa McMillan	Place 5	New Term ending Dec 31, 2023
Lori Watson	Place 6	New Term ending Dec 31, 2024
J.R. Labbe	Place 7	New Term ending Dec 31, 2023
Jack Thompson	Place 8	New Term ending Dec 31, 2024
Susan Alanis	Place 9	New Term ending Dec 31, 2023

**PUBLIC COMMENT**

Mayor Davis asked if there were any citizens or visitors wishing to speak.

Terri Horn, Chamber of Commerce, reminded everyone about the Hard Hat Happy Hour, Eyecare/Urgent Care Grand Opening, and upcoming Golf Tournament.

**ITEMS OF COMMUNITY INTEREST**

Mayor Davis then asked if there were any community interest items.

As there was no further business, Mayor Billy Davis adjourned the meeting at 7:18 p.m.

ATTEST:

  
Billy Davis, Mayor

  
Carol C. Konhauser, City Secretary