

CITY OF CROWLEY

WATER MAINTENANCE / METER TECH

Pay Grade: 109

FLSA: Non-Exempt

Pay Range: \$16.29 - \$21.92 hr

JOB SUMMARY

Works in Water / Utility Billing / Customer Service Department. Under the supervision of the Utility Billing Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Works in water / utility billing.
- Replace water meters, repair water leaks, streets, side walks, do clean up and other labor jobs as directed.
- Read water meters.
- Set up barricades at works sites.
- Work mostly outdoors in extreme temperatures including heat, cold, temperature swings, and inclement weather, some exposure to dust, loud noises, odor, electrical, mechanical, and toxic hazards, using proper safety precautions, communicate effectively and courteously with other city employees and the public.
- May be subject to 24 hours a day on call.
- Assist with Water, Waste Water, Public Works and other department tasks as assigned by Utility Billing Manager.
- Regular and reliable level of attendance required.

KNOWLEDGE, SKILLS AND ABILITIES

- General Labor.
- Able to receive, understand, and follow directions.
- Able to operate backhoe and other excavation equipment.
- Able to operate and utilize the tools necessary to perform job duties.
- Able to lift up to 100 pounds; pull, push, or drag up to 150 pounds; sit stand, stoop or twist for extended periods of time.
- General computer knowledge

EDUCATION, EXPERIENCE AND CERTIFICATION

- High School Diploma or GED required, Valid Texas Commercial Drivers License Class B within 6 months.
- Class C Water License or able to obtain within three years.
- Previous experience performing work activities in maintenance and/or repair work preferred.