



Regular Session
Council Agenda Packet
September 1, 2022

CITY OF CROWLEY

CITY COUNCIL

Council Regular Session

September 1, 2022

ATTENDANCE SHEET

	<u>Worksession</u>	<u>Regular</u>
Mayor Pro Tem Johnny Shotwell, Place 1	_____	_____
Council Member Jerry Beck, Place 2	_____	_____
Council Member Jesse Johnson, Place 3	_____	_____
Council Member Jim Hirth, Place 4	_____	_____
Council Member Jimmy McDonald, Place 5	_____	_____
Council Member Scott Gilbreath, Place 6	_____	_____
Mayor Billy Davis	_____	_____
Staff:		
Robert Loftin, City Manager	_____	_____
Lori Watson, Finance Director/Asst City Mgr	_____	_____
Jack Thompson, EDC Director/Asst City Mgr	_____	_____
Rob Allibon, City Attorney	_____	_____
Carol Konhauser, City Secretary	_____	_____
Pleasant Brooks, Fire Chief	_____	_____
Kit Long, Chief of Police	_____	_____
Mike Rocamontes, Public Works Director	_____	_____
Rachel Roberts, Planning & Comm Dev Director	_____	_____
Cristina Winner, Community Services Director	_____	_____
Lisa Hansen, HR Administrator	_____	_____
Julie Hepler, Special Event Coordinator .	_____	_____
Jay Hinton, Media Relations	_____	_____



**AGENDA
CROWLEY CITY COUNCIL
SEPTEMBER 1, 2022
WORKSESSION - 6:30 p.m.**

**Crowley City Hall
201 E. Main Street
Crowley TX 76028**

Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

WORKSESSION - September 1, 2022 - 6:30 pm

I. CALL TO ORDER AND ROLL CALL

II. NON-ACTION ITEMS FOR DISCUSSION

1. Discuss the costs of the signs (and other items) to prohibit on street parking for the neighborhoods around Crowley High School.

DISCUSSION OF ITEMS LISTED ON THE AGENDA

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Discuss and consider approving the minutes from the regular meeting held August 18, 2022.

IV. PUBLIC HEARINGS

1. None

V. CITY BUSINESS

1. Mayor to announce the date, time and place of the public hearing on the proposed FY 2022-23 Annual Operating Budget.
2. Mayor to announce the date, time and place of the public hearing on the proposed tax rate.
3. Mayor to announce the date, time and place of the public hearing on the proposed FY 2022-23 Economic Development Corporation Budget.

VI. ADJOURNMENT



**AGENDA
CROWLEY CITY COUNCIL
SEPTEMBER 1, 2022
REGULAR SESSION - 7:00 p.m.**

**Crowley City Hall
201 E. Main Street
Crowley TX 76028**

Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

REGULAR SESSION - September 1, 2022 - 7:00 pm

I. CALL TO ORDER AND ROLL CALL

II. INVOCATION

III. PLEDGE TO ALLEGIANCE TO THE AMERICAN AND TEXAS FLAGS

"I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with Liberty and Justice for all."

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible."

IV. PRESENTATIONS/PROCLAMATIONS

1. None.

V. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Discuss and consider approving the minutes from the regular meeting held August 18, 2022.

VI. PUBLIC HEARINGS

1. None

VII. CITY BUSINESS

1. Mayor to announce the date, time and place of the public hearing on the proposed FY 2022-23 Annual Operating Budget.
2. Mayor to announce the date, time and place of the public hearing on the proposed tax rate.
3. Mayor to announce the date, time and place of the public hearing on the proposed FY 2022-23 Economic Development Corporation Budget.

VIII. ADVISORY BOARDS AND COMMISSIONS

1. Reports

None

2. Appointments/Reappointments

None

IX. PUBLIC COMMENT

If you wish to make a public comment or discuss subjects not listed on the agenda, please fill out a (yellow) Visitor's Participation card and submit to the City Secretary. There will be no formal actions taken on subjects presented during public comments. Please NOTE council may NOT address or converse with you regarding a NON-AGENDA ITEM. The public comment period will only allow members of the public to present ideas and information to the City Officials and Staff.

X. ITEMS OF COMMUNITY INTEREST

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming

****An agenda information packet is available for public inspection in the Crowley Library and on the City website, under Agenda Packets****

events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety

XI. EXECUTIVE SESSION

Pursuant to Chapter 551, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item to receive advice from its attorney as permitted by law, or to discuss the following as permitted by Government Code:

- 1. Section 551.071 (Consultation with Attorney)**
- 2. Section 551.072 (Deliberations about Real Property)**
- 3. Section 551.074 (Personnel Matters)**
- 4. Section 551.087 (Business Prospect/Economic Development)**

XII. RECONVENE AND TAKE ACTION FROM EXECUTIVE SESSION

Reconvene into open session and take any necessary action resulting from items posted and legally discussed in Closed Session.

XIII. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Agenda of the City Council Meeting to be held on Thursday, September 1, 2022, of the governing body of the City of Crowley is a true and correct copy posted on _____, 20____ at _____ am/ pm to the City Website and at Crowley City Hall, a place convenient and readily accessible to the public at all times.

City of Crowley

Carol C. Konhauser, City Secretary

THE CITY COUNCIL RESERVES THE RIGHT OF THE FOLLOWING:

1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;
 2. THE COUNCIL MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.
- The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 297-2201 ext. 4000, or email ckonhauser@ci.crowley.tx.us for further information.

NOTICE: A quorum of the Crime Control and Prevention District Board of Directors and the Economic Development Board of Directors will be present at this meeting; however, neither Board will take action on any items on this posted agenda.



Crowley City Council

AGENDA REPORT

Meeting Date: September 1, 2022

Agenda Item: II-1

Staff Contact: Lori Watson
ACM/Finance Director

E-mail: lwatson@ci.crowley.tx.us

Phone: 817-297-2201 ext 4900

SUBJECT: Discuss the costs of the signs (and other items) to prohibit on street parking for the neighborhoods around Crowley High School.

BACKGROUND/DISCUSSION

Previously, council heard a presentation by Police Chief Kit Long regarding the on street parking of students in the neighborhood streets around Crowley High School. Chief Long and Public Works Director Mike Rocamontes will present the costs for the signs and other items.

FINANCIAL IMPACT

Costs will be presented at the meeting.

RECOMMENDATION

None

ATTACHMENTS

None



Crowley City Council

AGENDA REPORT

Meeting Date: September 1, 2022

Agenda Item: V-1

Staff Contact: Carol C. Konhauser
City Secretary

E-mail: ckonhauser@ci.crowley.tx.us

Phone: 817-297-2201-X 4000

SUBJECT: Discuss and consider approving the minutes from the regular meeting held August 18, 2022.

BACKGROUND/DISCUSSION

Consider approval of minutes as presented.

FINANCIAL IMPACT

None

RECOMMENDATION

Staff recommends approval of the minutes as presented; council consideration is respectfully requested.

ATTACHMENTS

- Minutes

MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD AUGUST 18, 2022. The City Council of the City of Crowley, Texas met in Regular Session on Thursday, August 18, 2022, at 7:00 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were Mayor Billy P. Davis
Mayor Pro-Tem Johnny Shotwell, City Council Place 1
Council Member Jerry Beck, City Council Place 2
Council Member Jesse Johnson, City Council Place 3
Council Member Jim Hirth, City Council Place 4
Council Member Jimmy McDonald, City Council Place 5
Council Member Scott Gilbreath, City Council Place 6

City staff included: City Manager Robert Loftin
Asst City Mngr/Finance Director, Lori Watson
Asst City Mngr/EDC Director, Jack Thompson
City Attorney, Rob Allibon
City Secretary, Carol Konhauser
Fire Chief, Pleasant Brooks
Police Chief, Kit Long
Public Works Director, Mike Rocamontes
Planning and Comm Devel Director, Rachel Roberts
Community Services Director, Cristina Winner
HR Administrator, Lisa Hansen

Absent: None

CALL TO ORDER/ ROLL CALL

Mayor Billy Davis called the Regular Session to order at 7:01 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

INVOCATION/PLEDGE OF ALLEGIANCE

Invocation was given by Council Member Jesse Johnson followed by the Pledge of Allegiance to the American and Texas Flags.

PRESENTATIONS/PROCLAMATIONS

1. **None**

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. **Discuss and consider approving the minutes from the regular meeting held August 4, 2022.**

Council Member Jimmy McDonald made the motion to approve the Consent Agenda item(s), second by Council Member Jim Hirth; council voted unanimously to approve the motion as presented. Motion carried 7-0.

PUBLIC HEARING

1. **None.**

CITY BUSINESS

1. **Discuss and consider approval of Ordinance No. 08-2022-468 adding a new section to Chapter 82, Article V “Parking, Stopping and Standing” of the Crowley Code of Ordinance prohibiting overnight parking in designated City owned parking lots.**

Council Member Jesse Johnson made the motion to approve Ordinance 08-2022-468; second by Council Member Jimmy McDonald, council voted unanimously to approve the motion as presented. Motion carried 7-0.

2. Discuss and consider Special Event Permit Application for an Art and Science Fair/Competition to be held in the Crouch Event Center on October 8, 2022.

Council Member Jesse Johnson made the motion to approve the special event application on the condition the requester submits proof of insurance and completes the required rental contracts for the Event Center; second by Council Member Jimmy McDonald, council voted unanimously to approve the motion as presented. Motion carried 7-0.

ADVISORY BOARDS AND COMMISSIONS

Reports/appointments or reappointments.

1. Reports:

None

2. Appointments/Reappointments:

None.

PUBLIC COMMENT

Mayor Davis asked if there were any citizens or visitors wishing to speak.

ITEMS OF COMMUNITY INTEREST

Mayor Davis then asked if there were any community interest items.

EXECUTIVE SESSION

Mayor Billy Davis announced that City Council would convene into Executive Session at 7:20 pm to discuss the City Managers position, under Personnel Matters, pursuant to Section 551.074 of the Texas Government Code and to consult with the City Attorney regarding legal matters related to possible annexation, pursuant to Section 551.071 of the Texas Government Code.

RECONVENE AND TAKE ACTION FROM EXECUTIVE SESSION

At 8:22 pm Mayor Davis announced council would reconvene into open session.

Council Member Jesse Johnson made the motion to authorize the City Manager to execute the waiver of possible conflicts letter with Taylor, Olson, Adkins, Sralla, and Elam relating to the current Hyde Ranch Area and Boundary Adjustment; second by Council Member Jimmy McDonald, council voted unanimously to approve the motion as presented. Motion carried 7-0.

As there was no further business, Mayor Billy Davis adjourned the meeting at 8.24 p.m.

ATTEST:

Billy Davis, Mayor

Carol C. Konhauser, City Secretary



Crowley City Council

AGENDA REPORT

Meeting Date: September 1, 2022

Agenda Item: VII-1

Lori Watson

Staff Contact: ACM/Finance Director

E-mail: lwatson@ci.crowley.tx.us

Phone: 817-297-2201 ext 4900

SUBJECT: Mayor to announce the date, time and place of the public hearing on the proposed FY 2022-23 Annual Operating Budget

BACKGROUND/DISCUSSION

Pursuant to the Local Government Code, the governing body shall in an open meeting, announce the date, time and place of the public hearing on the proposed fiscal year budget.

The public hearing for the FY 2022-23 Annual Operating Budget will be held on Thursday, September 15, 2022 at 7:00 pm, City Council Chambers at 201 E. Main Street, Crowley, Texas

FINANCIAL IMPACT

N/A

RECOMMENDATION

None

ATTACHMENTS



Crowley City Council

AGENDA REPORT

Meeting Date: September 1, 2022

Agenda Item: VII-2

Staff Contact: Lori Watson
ACM/Finance Director

E-mail: lwatson@ci.crowley.tx.us

Phone: 817-297-2201 ext 4900

SUBJECT: Mayor to announce the date, time and place of the public hearing on the proposed tax rate.

BACKGROUND/DISCUSSION

Pursuant to the Local Government Code, the governing body shall in an open meeting, announce the date, time and place of the public hearing on the proposed tax rate.

The public hearing for the FY 2022-23 Proposed tax rate will be held on Thursday, September 15, 2022 at 7:00 pm, City Council Chambers at 201 E. Main Street, Crowley, Texas

FINANCIAL IMPACT

N/A

RECOMMENDATION

None

ATTACHMENTS



Crowley City Council

AGENDA REPORT

Meeting Date: September 1, 2022

Agenda Item: VII-3

Lori Watson

Staff Contact: ACM/Finance Director

E-mail: lwatson@ci.crowley.tx.us

Phone: 817-297-2201 ext 4900

SUBJECT: Mayor to announce the date, time and place of the public hearing on the proposed FY 2022-23 Economic Development Corporation Budget

BACKGROUND/DISCUSSION

Pursuant to the Local Government Code, the governing body shall in an open meeting, announce the date, time and place of the public hearing on the proposed fiscal year budget.

The public hearing for the FY 2022-23 Economic Development Corporation Budget will be held on Thursday, September 15, 2022 at 7:00 pm, City Council Chambers at 201 E. Main Street, Crowley, Texas

FINANCIAL IMPACT

N/A

RECOMMENDATION

None

ATTACHMENTS

- Proposed EDC Budget

Economic Development Corporation 2022-23 Budget

Revenues:

Sales Tax Revenue	1,400,500	
Rental Income	400,796	
Interest Income	<u>8,000</u>	
Total Revenue		1,809,296

Expenses:

Salary Expense	142,765	
Fica	8,851	
Medicare	2,070	
TMRS	15,833	
Health insurance	10,282	
Office Supplies	2,500	
Training	18,000	
Electric Service	2,200	
Professional Fees	17,000	
Attorney Fees	10,000	
Mobile Telephone Services	1,600	
Advertising	3,000	
Service Contracts	42,000	
Subscriptions & Publications	6,300	
Dues & Memberships	3,440	
Printing & Reproduction	3,000	
Other Materials & Supplies	3,400	
Building Maintenance	16,800	
Water Service	500	
Taxes, Insurance on Real Property	<u>110,675</u>	
Total		420,217

Bond Payments

Revenue Bond 2016 Principal	140,000	
Revenue Bond 2016 Interest	68,850	
2018 CO Bond Principal	155,000	
2018 CO Bond Interest	138,125	
2020 CO Bond Principal	105,000	
2020 CO Bond Interest	105,550	
Paying Agent Fees	<u>200</u>	
Total		712,725

One Time Purchases:

Branding & Promotional Expense	<u>40,000</u>	
Total		40,000

Total Expenses **1,172,942**

Revenues over (under) expenses

636,354