



Economic Development
Corporation (EDC) Board of
Directors

Regular Session

September 16, 2021
6:00 P.M.

CITY OF CROWLEY
Economic Development Corporation
Board of Directors
September 16, 2021
6:00 P.M.

Economic Development Corporation Board

Member Jesse Johnson (Pres)

Member Jerry Beck

Member Billy Davis

Member Johnny Shotwell

Member Tina Pace

Member Jim "Mac" McDonald

Member Alex Hogan

EDC Officers

Executive Director Robert Loftin

Treasurer Lori Watson

Secretary Carol Konhauser



**AGENDA
CROWLEY ECONOMIC
DEVELOPMENT CORPORATION
SEPTEMBER 16, 2021
REGULAR SESSION - 6:00 p.m.**

**Crowley City Hall
201 E. Main Street
Crowley TX 76028**

Citizens may address the board members by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

REGULAR CALLED MEETING – September 16, 2021- 6:00 P.M.

I. CALL TO ORDER OF THE EDC / ROLL CALL

II. PUBLIC HEARING

1. (a) Hold a Public Hearing on the proposed Crowley Economic Development 4B FY2021-2022 Operating Budget and (b) discuss and consider adopting the Crowley Economic Development 4B FY2021-2022 Operating Budget

III. EDC BUSINESS

1. Discuss and consider approving the minutes from the EDC meeting held on September 2, 2021.

IV. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Agenda of the Economic Development Corporation to be held on Sep 16, 2021, meeting of the governing body of City of Crowley is a true and correct copy posted on _____, 20____ at _____ am/ pm at Crowley City Hall, a place convenient and readily accessible to the public at all times.

Carol C. Konhauser, City Secretary

THE EDC AND CITY COUNCIL RESERVES THE RIGHT OF THE FOLLOWING:

1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;
 2. THE COUNCIL MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.
- The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 297-2201 ext. 4000, or email ckonhauser@ci.crowley.tx.us for further information.

NOTICE: A quorum of the Crime Control and Prevention District Board of Directors will be present at this meeting; however, neither Board will take action on any items on this posted agenda.



Crowley EDC Board

AGENDA REPORT

Meeting Date: September 16, 2021

Agenda Item: II - 1

Staff Contact: Lori Watson
Finance Director

E-mail: lwatson@ci.crowley.tx.us

Phone: 817-297-2201-X 4900

SUBJECT: (a) Hold a Public Hearing on the proposed Crowley Economic Development 4B FY2021-2022 Operating Budget and discuss and (b) consider adopting the Crowley Economic Development 4B FY2021-2022 Operating Budget.

BACKGROUND/DISCUSSION

Pursuant to the Texas Local Government Code 501.073, the corporation's authorizing unit will approve all programs and expenditures of the corporation and annually review any financial statements of the corporation.

FINANCIAL IMPACT

See the attached proposed FY2021-22 EDC Operating Budget

RECOMMENDATION

Staff recommends holding a public hearing to receive public input and approving the EDC 4B proposed FY2021-2022 Operating Budget.

ATTACHMENTS

- FY2021-2022 EDC Operating Budget

Economic Development Corporation 2021-22 Budget

Revenues:

Sales Tax Revenue	1,100,000	
Rental Income	339,667	
Interest Income	<u>8,000</u>	
	Total Revenue	1,447,667

Expenses:

Salary & Payroll Taxes	162,000	
Office Supplies	2,500	
Training	18,000	
Electric Service	2,200	
Professional Fees	17,000	
Attorney Fees	10,000	
Mobile Telephone Services	1,026	
Advertising	3,000	
Service Contracts	42,000	
Subscriptions & Publications	6,300	
Dues & Memberships	3,440	
Printing & Reproduction	3,000	
Other Materials & Supplies	3,400	
Building Maintenance & Taxes	<u>122,826</u>	
Total		396,692

Bond Payments

Revenue Bond 2016 Principal	135,000	
Revenue Bond 2016 Interest	74,250	
2018 CO Bond Principal	150,000	
2018 CO Bond Interest	145,625	
2020 CO Bond Principal	75,000	
2020 CO Bond Interest	<u>164,700</u>	
Total		744,575

One Time Purchases:

Total	<u>-</u>
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Total Expenses	<u>1,141,267</u>
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Revenues over (under) expenses	306,400
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Crowley EDC Board

AGENDA REPORT

Meeting Date: September 16, 2021

Agenda Item: III-1

Staff Contact: Carol C. Konhauser
City Secretary

E-mail: ckonhauser@ci.crowley.tx.us

Phone: 817-297-2201-X 4000

SUBJECT: Discuss and consider approving the minutes from the EDC meeting held on September 2, 2021.

BACKGROUND/DISCUSSION

Consider approval of minutes as presented.

FINANCIAL IMPACT

None

RECOMMENDATION

Staff recommends approval of the minutes as presented; council consideration is respectfully requested.

ATTACHMENTS

- Minutes

**MINUTES OF THE ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS
HELD Thursday, September 2, 2021.**

The Economic Development Corporation Board of Directors met on Thursday, September 2, 2021, at 6:30p.m. in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

CALL TO ORDER/ ROLL CALL

President Jesse Johnson called the Session to order for the Economic Development Corporation at 6:30p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

Present were President Jesse Johnson
 Member Billy P. Davis
 Member Johnny Shotwell
 Member Tina Pace
 Member Jim "Mac" McDonald
 Member Jerry Beck
 Member Alex Hogan

Absent: None

EDC BUSINESS

1. Discuss and consider approving the minutes from the EDC meeting held on July 15, 2021.

Member Jim McDonald made the motion to approve the minutes as presented, second by Member Tina Pace, the EDC Board of Directors voted unanimously to approve the motion as presented. Motion carried 7-0.

2. Discuss proposed EDC Budget and announce the date, time and place of the public hearing on the proposed FY 2021-22 EDC Operating Budget.

Assistant City Manager/Finance Director Lori Watson went over the budget. She asked if there were any questions and the board members did not have any.

President Jesse Johnson announced the Public Hearing for the Economic Development Corporation FY2021-2022 Budget would be held on September 16, 2021 at 6:00 pm in City Council Chambers at 201 E Main Street, Crowley, Texas

3. Nominate and elect a President, Vice President, and Secretary for the coming year, effective October 1, 2021, in accordance with City of Crowley Ordinance, Chapter 2 Administration, Article IV. Boards and Commissions, Division 6 Economic Development Corporation Board, Section 2-137 Officers

Member Jim MacDonald made the motion to nominate Member Jesse Johnson as President; Johnny Shotwell as Vice President; and Carol Konhauser as Secretary; second by Member Billy Davis; the EDC Board of Directors voted unanimously as to the appointments. Motion carried 7-0.

As there was no further business, President Jesse Johnson adjourned the meeting at 6:38 p.m.

ATTEST:

Jesse Johnson
President EDC Board of Directors

Carol C. Konhauser
EDC Secretary