



Regular Session
Council Agenda Packet
September 2, 2021



**AGENDA
CROWLEY CITY COUNCIL
SEPTEMBER 2, 2021
WORKSESSION - 6:30 p.m.**

**Crowley City Hall
201 E. Main Street
Crowley TX 76028**

Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

WORKSESSION - September 2, 2021 - 6:30 pm

I. CALL TO ORDER AND ROLL CALL

II. NON-ACTION ITEMS FOR DISCUSSION

1. None.

DISCUSSION OF ITEMS LISTED ON THE AGENDA

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Discuss and consider approving the minutes from the regular meeting held Aug 19, 2021.

IV. PUBLIC HEARINGS

1. None.

V. CITY BUSINESS

1. Discuss and consider Special Event Permit Application for the Crowley ISD Fall Cross Country Meet to be held in Bicentennial Park on September 22, 2021 and October 6, 2021.
2. Mayor to announce the date, time and place of the public hearing on the proposed FY 2021-22 Annual Operating Budget.
3. Mayor to announce the date, time and place of the public hearing on the proposed FY 2021-22 Economic Development Corporation Budget.

VI. ADJOURNMENT



**AGENDA
CROWLEY CITY COUNCIL
SEPTEMBER 2, 2021
REGULAR SESSION - 7:00 p.m.**

**Crowley City Hall
201 E. Main Street
Crowley TX 76028**

Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

REGULAR SESSION - September 2, 2021 - 7:00 pm

I. CALL TO ORDER AND ROLL CALL

II. INVOCATION

III. PLEDGE TO ALLEGIANCE TO THE AMERICAN AND TEXAS FLAGS

"I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with Liberty and Justice for all."

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible."

IV. PRESENTATIONS/PROCLAMATIONS

1. None.

V. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. Discuss and consider approving the minutes from the regular meeting held August 19, 2021.

VI. PUBLIC HEARINGS

1. None.

VII. CITY BUSINESS

1. Discuss and consider Special Event Permit Application for the Crowley ISD Fall Cross Country Meet to be held in Bicentennial Park on September 22, 2021 and October 6, 2021.
2. Mayor to announce the date, time and place of the public hearing on the proposed FY 2021-22 Annual Operating Budget.
3. Mayor to announce the date, time and place of the public hearing on the proposed FY 2021-22 Economic Development Corporation Budget.

VIII. ADVISORY BOARDS AND COMMISSIONS

1. Reports

None

2. Appointments/Reappointments

None

IX. PUBLIC COMMENT

If you wish to make a public comment or discuss subjects not listed on the agenda, please fill out a (yellow) Visitor's Participation card and submit to the City Secretary. There will be no formal actions taken on subjects presented during public comments. Please NOTE council may NOT address or converse with you regarding a NON-AGENDA ITEM. The public comment period will only allow members of the public to present ideas and information to the City Officials and Staff.

X. ITEMS OF COMMUNITY INTEREST

Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming

****An agenda information packet is available for public inspection in the Crowley Library and on the City website, under Agenda Packets****

events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety

XI. EXECUTIVE SESSION

Pursuant to Chapter 551, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item to receive advice from its attorney as permitted by law, or to discuss the following as permitted by Government Code:

- 1. Section 551.071 (Consultation with Attorney)**
- 2. Section 551.072 (Deliberations about Real Property)**
- 3. Section 551.074 (Personnel Matters)**
- 4. Section 551.087 (Business Prospect/Economic Development)**

XII. RECONVENE AND TAKE ACTION FROM EXECUTIVE SESSION

Reconvene into open session and take any necessary action resulting from items posted and legally discussed in Closed Session.

XIII. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Agenda of the City Council Meeting to be held on Thursday, September 2, 2021, of the governing body of the City of Crowley is a true and correct copy posted on _____, 20____ at _____ am/ pm to the City Website and at Crowley City Hall, a place convenient and readily accessible to the public at all times.

City of Crowley

Carol C. Konhauser, City Secretary

THE CITY COUNCIL RESERVES THE RIGHT OF THE FOLLOWING:

1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;
 2. THE COUNCIL MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.
- The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 297-2201 ext. 4000, or email ckonhauser@ci.crowley.tx.us for further information.

NOTICE: A quorum of the Crime Control and Prevention District Board of Directors and the Economic Development Board of Directors will be present at this meeting; however, neither Board will take action on any items on this posted agenda.

CITY OF CROWLEY

CITY COUNCIL

Council Regular Session

September 2, 2021

ATTENDANCE SHEET

	<u>Worksession</u>	<u>Regular</u>
Council Member Johnny Shotwell, Place 1	_____	_____
Council Member Jerry Beck, Place 2	_____	_____
Mayor Pro Tem Jesse Johnson, Place 3	_____	_____
Council Member Jim Hirth, Place 4	_____	_____
Council Member Jimmy McDonald, Place 5	_____	_____
Council Member Scott Gilbreath, Place 6	_____	_____
Mayor Billy Davis	_____	_____
Staff:		
Robert Loftin, City Manager	_____	_____
Lori Watson, Finance Director/Asst City Mgr	_____	_____
Jack Thompson, EDC Director/Asst City Mgr	_____	_____
Rob Allibon, City Attorney	_____	_____
Carol Konhauser, City Secretary	_____	_____
Pleasant Brooks, Fire Chief	_____	_____
Kit Long, Chief of Police	_____	_____
Mike Rocamontes, Public Works Director	_____	_____
Rachel Roberts, Planning & Comm Dev Director	_____	_____
Cristina Winner, Community Services Director	_____	_____
Lisa Hansen, HR Administrator	_____	_____
Julie Hepler, Special Event Coordinator .	_____	_____
Jay Hinton, Media Relations	_____	_____



Crowley City Council

AGENDA REPORT

Meeting Date: September 2, 2021

Agenda Item: V-1

Staff Contact: Carol C. Konhauser
City Secretary

E-mail: ckonhauser@ci.crowley.tx.us

Phone: 817-297-2201-X 4000

SUBJECT: Discuss and consider approving the minutes from the regular meeting held August 19, 2021.

BACKGROUND/DISCUSSION

Consider approval of minutes as presented.

FINANCIAL IMPACT

None

RECOMMENDATION

Staff recommends approval of the minutes as presented; council consideration is respectfully requested.

ATTACHMENTS

- Minutes

MINUTES OF THE CITY COUNCIL WORK SESSION HELD August 19, 2021. The City Council of the City of Crowley, Texas met in Work Session on Thursday, August 19, 2021, at 6:30 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were Council Member Johnny Shotwell, City Council Place 1
 Council Member Jerry Beck, City Council Place 2
 Mayor Pro-Tem Jesse Johnson, City Council Place 3
 Council Member Jim Hirth, City Council Place 4
 Council Member Jimmy McDonald, City Council Place 5

City staff included: City Manager Robert Loftin
 Asst City Mngr/Finance Director, Lori Watson
 Asst City Mngr/EDC Director, Jack Thompson
 City Attorney, Rob Allibon
 City Secretary, Carol Konhauser
 Fire Chief, Pleasant Brooks
 Police Chief, Kit Long
 Public Works Director, Mike Rocamontes
 Planning and Comm Devel Director, Rachel Roberts
 HR Administrator, Lisa Hansen
 Media Relations, Jay Hinton

Absent: Mayor Billy P. Davis
 Council Member Scott Gilbreath, City Council Place 6

CALL TO ORDER/ ROLL CALL

Mayor Pro Tem Jesse Johnson called the Work Session to order at 6:30 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

DISCUSSION OF NON-ACTION ITEMS

1. **None.**

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. **Discuss and consider approving the minutes from the regular meeting held Aug 5, 2021.**
2. **Receive and accept the Quarterly Investment Report. – 1st and 2nd Quarter 2021.**
No discussion.

PUBLIC HEARING

1. **Hold a public hearing to discuss and consider approval of Ordinance 08-2021-437 for a zoning change from “AG” Agricultural district to “GC” General Commercial district for property located 860 W Rendon Crowley Rd, Crowley in the John Steele Survey A-1381, being a tract of land conveyed according to the deed filed in Tarrant County Clerk’s records under instrument # D211181787. Case # ZR-2021-004.**

No discussion

2. **Hold a public hearing to discuss and consider approval of Ordinance 08-2021-438, amending the Creekside Planned Development District regulations to reclassify approximately 30.2 acres located at 970 S Hampton and 961, 1000, 1003, and 1011 W FM 1187 from “HC” Highway Commercial to “MF” Multi-Family. The amendment is requested by W Land Development Management LLC. ZCA-2021-003.**

No discussion

3. Hold a Public Hearing to receive public input on the proposed 2021 Tax Rate.

No discussion.

CITY BUSINESS

1. Discuss and consider approval of a preliminary plat for Trails Trace, to create 139 residential lots, 9 open space lots, and 2 parkland lots, requested for an approximately 73-acre tract in the Moses Walters Survey, Abstract 1598, located north of Trail Street and south and east of Deer Creek. Case # PP-2021-005.

No discussion.

2. Discuss and consider entering into a Developer's Agreement with MM Creekside Crowley for the Creekside Phase 5 addition.

No discussion.

3. Discuss and consider adoption and approval of Ordinance 08-2021-439 authorizing the Issuance of "City of Crowley, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021", providing for the payment of said certificates by the levy of an ad valorem tax upon all taxable property within the city and further securing said certificates by a lien on and pledge of the pledged revenues of the system; providing the terms and conditions of said certificates and resolving other matters incident and relating to the issuance, payment, security, sale and delivery of said certificates, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement and an official bid form; complying with the requirements of the letter of representations previously executed with the depository trust company; authorizing the execution with the depository trust company; authorizing the execution of any necessary engagement agreements with the city's financial advisors and/or bond counsel; and providing an effective date.

Mr Mark McLiney from SAMCO Capital presented the bid results for the Combination Tax and Limited Pledge Revenue Certificates of Obligation Series 2021. The City received six (6) bids, which Mr McLiney stated was excellent. The lowest bid received was for 1.865329% from KeyBanc Capital Markets. He stated the City had an excellent reputation and its bond rating was strong.

4. Discuss and consider Special Event Permit Application to allow a petting zoo for a birthday party being held in Bicentennial Park on Sep 26, 2021

Council member Jim Hirth asked who would be responsible for the clean up. City Secretary Carol Konhauser stated she had informed the applicant they would be responsible for the complete clean up.

ADJOURNMENT

As there was no further business to discuss, the work session was adjourned at 6:38 pm.

MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD August 19, 2021. The City Council of the City of Crowley, Texas met in Regular Session on Thursday, August 19, 2021, at 7:00 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were Council Member Johnny Shotwell, City Council Place 1
 Council Member Jerry Beck, City Council Place 2
 Mayor Pro-Tem Jesse Johnson, City Council Place 3
 Council Member Jim Hirth, City Council Place 4
 Council Member Jimmy McDonald, City Council Place 5

City staff included: City Manager Robert Loftin
 Asst City Mngr/Finance Director, Lori Watson
 Asst City Mngr/EDC Director, Jack Thompson
 City Attorney, Rob Allibon
 City Secretary, Carol Konhauser
 Fire Chief, Pleasant Brooks
 Police Chief, Kit Long
 Public Works Director, Mike Rocamontes
 Planning and Comm Devel Director, Rachel Roberts
 HR Administrator, Lisa Hansen
 Media Relations, Jay Hinton

Absent: Mayor Billy P. Davis
 Council Member Scott Gilbreath, City Council Place 6

CALL TO ORDER/ ROLL CALL

Mayor Pro Tem Jesse Johnson called the Regular Session to order at 7:00 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

INVOCATION/PLEDGE OF ALLEGIANCE

Invocation was given by Assistant City Manager Jack Thompson followed by the Pledge of Allegiance to the American and Texas Flags.

SUSPEND ORDER OF BUSINESS

Mayor Pro Tem Jesse Johnson suspended the regular order of business to jump to Item 3, under City Business.

CITY BUSINESS

- 3. Discuss and consider adoption and approval of Ordinance 08-2021-439 authorizing the Issuance of “City of Crowley, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2021”, providing for the payment of said certificates by the levy of an ad valorem tax upon all taxable property within the city and further securing said certificates by a lien on and pledge of the pledged revenues of the system; providing the terms and conditions of said certificates and resolving other matters incident and relating to the issuance, payment, security, sale and delivery of said certificates, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement and an official bid form; complying with the requirements of the letter of representations previously executed with the depository trust company; authorizing the execution with the depository trust company; authorizing the execution of any necessary engagement agreements with the city’s financial advisors and/or bond counsel; and providing an effective date.**

Council Member Jimmy McDonald made the motion to approve Ordinance 08-2021-439 and award the bond bid to KeyBanc Capital Markets, second by Council Member Jim Hirth; council voted unanimously to approve the motion as presented. Motion carried 5-0.

PRESENTATIONS/PROCLAMATIONS

1. None.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1. **Discuss and consider approving the minutes from the regular meeting held Aug 5, 2021.**
2. **Receive and accept the Quarterly Investment Report. – 1st and 2nd Quarter 2021.**

Council Member Jerry Beck made the motion to approve the Consent Agenda item(s), second by Council Member Jimmy McDonald; council voted unanimously to approve the motion as presented. Motion carried 5-0.

PUBLIC HEARING

1. **Hold a public hearing to discuss and consider approval of Ordinance 08-2021-437 for a zoning change from “AG” Agricultural district to “GC” General Commercial district for property located 860 W Rendon Crowley Rd, Crowley in the John Steele Survey A-1381, being a tract of land conveyed according to the deed filed in Tarrant County Clerk’s records under instrument # D211181787. Case # ZR-2021-004.**

Mayor Pro Tem Johnson opened the public hearing at 7:05 pm for anyone to speak either in favor of or in opposition.

Planning and Community Development Director Rachel Roberts explained this was the property we received from Fort Worth for the Braum's development. It was zoned as AG by Fort Worth and now the requestor is asking to zone it to GC.

As nobody else came forward to speak, Mayor Pro Tem Johnson closed the public hearing at 7:07pm.

Council Member Jim Hirth made the motion to approve Ordinance 08-2021-437, second by Council Member Jerry Beck; council voted unanimously to approve the motion as presented. Motion carried 5-0.

2. **Hold a public hearing to discuss and consider approval of Ordinance 08-2021-438, amending the Creekside Planned Development District regulations to reclassify approximately 30.2 acres located at 970 S Hampton and 961, 1000, 1003, and 1011 W FM 1187 from “HC” Highway Commercial to “MF” Multi-Family. The amendment is requested by W Land Development Management LLC. ZCA-2021-003.**

Mayor Pro Tem Johnson opened the public hearing at 7:08 pm for anyone to speak either in favor of or in opposition.

Planning and Community Development Director Rachel Roberts explained the property is designated as Highway Commercial in the Creekside Planned Development District master development plan. The planned development district ordinance contains an unusual provision regarding reclassifying properties. It says: “should the owner/developer wish to re-designate a particular tract of land within the Creekside Planned Development, he may do so outside the public hearing process so long as it is of a lesser intensity development category and follows the schedule of permitted uses for that category as well as the subsequent development standards.” However, this provision is not in compliance with state law. Redesignating the land is essentially the same as rezoning, so it cannot be redesignated without the public hearing process required by state law. When the public notice was issued, the applicant had requested to redesignate as multi-family, but has since changed the concept plan and would like to build townhomes and mixed-use units. The

Planning and Zoning Commission recommend to deny the request because 1) it did not meet the comprehensive plan and 2) did not have two points of egress.

Jody Boyd from W Land Development Management explained to council that it was never their intention to build multi-family homes. They had tried to table the request prior to going to the Planning and Zoning to allow them more time to fine tune the concept plan. They are now working on adding a second entrance and including general commercial along FM1187.

Mr Thomas Brown, 460 Paddle Drive, voiced his concerns regarding the increased traffic and speeders that would be using Canoe Way. He also stated that Bess Race Elementary is at full capacity and he had concerns about the addition of more students to the already crowded school. Lastly, he explained that he would like to see more business brought to Crowley because it feels like it is becoming a bedroom community.

Jeremy Thompson, 624 Swift Current, came forward to voiced his concerns for the safety issues that would be caused by increased traffic on a Canoe Way. He stated he would also like to see more businesses brought to the City.

Kenneth Nutt, 617 Swift Current, explained that the schools are at max capacity right now and they are struggling to find teachers. Bringing 300+ homes would only create more of a burden on the schools. He also would like to see more business such as food and entertainment.

As nobody else came forward to speak, Mayor Pro Tem Johnson closed the public hearing at 7:27pm.

Council Member Jim Hirth made the motion to deny the reclassification of the Creekside PD and not to approve Ordinance 08-2021-438, second by Council Member Jim Hirth; council voted unanimously to deny Ordinance 08-2021-438. Motion carried 5-0.

3. Hold a Public Hearing to receive public input on the proposed 2021 Tax Rate.

Mayor Pro Tem Johnson opened the public hearing at 7:29 pm for anyone to speak either in favor of or in opposition.

Toni Malik, 524 Main St, addressed council and stated she objected to the increase in a tax rate. She stated that she did not like that the taxes were increasing so that the school could build a new sports stadium. She feels tax dollars would be better spent on music, science or art programs.

City Manager Robert Loftin then explained that the school taxes and city taxes were two separate taxes which were approved by different entities. He explained that the concerns she has with the school taxes would need to be addressed at a Crowley ISD board meeting.

As nobody else came forward to speak, Mayor Pro Tem Johnson closed the public hearing at 7:35pm.

CITY BUSINESS

1. Discuss and consider approval of a preliminary plat for Trails Trace, to create 139 residential lots, 9 open space lots, and 2 parkland lots, requested for an approximately 73-acre tract in the Moses Walters Survey, Abstract 1598, located north of Trail Street and south and east of Deer Creek. Case # PP-2021-005.

Council Member Jimmy McDonald made the motion to approve the preliminary plat for Trails Trace with the previously approved variance for block length maximum distance and the condition that the final plat include two points of access, second by Council Member Jim Hirth; council voted unanimously to approve the motion as presented. Motion carried 5-0.

2. **Discuss and consider entering into a Developer's Agreement with MM Creekside Crowley for the Creekside Phase 5 addition.**

Council Member Jim Hirth made the motion to approve the Developers Agreement with MM Creekside Crowley for Creekside Phase 5, second by Council Member Jimmy McDonald; council voted unanimously to approve the motion as presented. Motion carried 5-0.

3. **This item was completed at the start of the meeting.**

4. **Discuss and consider Special Event Permit Application to allow a petting zoo for a birthday party being held in Bicentennial Park on Sep 26, 2021.**

Council Member Jimmy McDonald made the motion to approve the Special Event Permit to allow a petting zoo for a birthday party in Bicentennial Park, second by Council Member Jerry Beck; council voted unanimously to approve the motion as presented. Motion carried 5-0.

ADVISORY BOARDS AND COMMISSIONS

Reports/appointments or reappointments.

1. Reports:

None

2. Appointments/Reappointments:

None

PUBLIC COMMENT

Mayor Pro Tem Jesse Johnson asked if there were any citizens or visitors wishing to speak.

ITEMS OF COMMUNITY INTEREST

Mayor Pro Tem Johnson then asked if there were any community interest items.

As there was no further business, Mayor Pro Tem Jesse Johnson adjourned the meeting at 8:01 p.m.

ATTEST:

Billy Davis, Mayor

Carol C. Konhauser, City Secretary



Crowley City Council

AGENDA REPORT

Meeting Date: September 2, 2021

Agenda Item: VII-1

Staff

Contact:

E-mail:

Phone:

Carol Konhauser

City Secretary

ckonhauser@ci.crowley.tx.us

817-297-2201 ext. 4000

SUBJECT: Discuss and consider Special Event Permit Application for the Crowley ISD Fall Cross Country Meet to be held in Bicentennial Park on September 22, 2021 and October 6, 2021.

BACKGROUND/DISCUSSION

Mr Brandon Key submitted a special Event Permit Application to hold the Crowley ISD Fall Cross Country meets in Bicentennial Park on September 22 and October 6, 2021.

The ISD sends their proof of insurance annually and it is on file with the City Secretary.

FINANCIAL IMPACT

None.

RECOMMENDATION

Recommend approval of the Special Event Permit.

ATTACHMENTS

- Special Event Application



Special Events Permit Application

City Secretary's Office
201 E Main Street
Crowley TX 76036
(817) 297-2201 ext 4000

Permit applications shall be filed with the city secretary or designee for consideration on a first come first serve basis **not less than 21 days or more than 365 days before the date of the proposed use or activity. In the event of a street closure, applications must be submitted not less than 45 days in advance. Due to the state department of transportation requirements, closure of any state highway for more than six (6) hours will require 90 days' advance notice to the city.** The application will either be approved, approved with conditions, denied, or more information will be requested within five business days of submission to the city secretary. Due to the nature of some events, additional information may be requested. A deposit will be required for certain types of events. The deposits shall be set forth in the city fee schedule listed as Appendix A to the City of Crowley Code of Ordinances.

All applicants will be charged facility rental fees as appropriate and are expected to fully reimburse the City for all services related to event production which may include, but are not limited to, Police, Fire/EMS, Park and Facility Maintenance, Field Services, Sanitation, Street Engineering, Site Supervisors, Environmental, and all necessary permit fees including: Beer and Wine, Tent, Fireworks, Carnival, Sign, etc. Applicants are responsible for returning City facilities and parks their original condition. Daily fees will be assessed until all event equipment is removed from City premises. Full payment is due upon receipt of final invoice.

Section 1 – Applicant Information			
Name of Applicant (must be on site during the event) <i>Crowley ISD - Brandon Key</i>		Today's Date <i>8-10-21</i>	
Address <i>512 Peach St</i>	City <i>Crowley</i>	State <i>Tx</i>	Zip <i>76036</i>
Phone Number <i>817-297-5800</i>	Cell Phone Number		
Email <i>Kelly.Sells@crowley.k12.tx.us</i>			
Section 2 – Sponsoring Organization Information			
Corporation/Organization Name of D.B.A. <i>Crowley ISD</i>		Type of Organization <input type="checkbox"/> For Profit <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> Other:	
Name of Contact <i>Brandon Key</i>	Email: <i>brandon.key@crowley.k12.tx.us</i>		
Address <i>512 Peach St</i>	City <i>Crowley</i>	State <i>Tx</i>	Zip <i>76036</i>
Phone Number	Cell Phone Number		

Section 2 – Event Information									
Name of Event <i>Cross Country Meet</i>		Anticipated Daily Attendance							
Location of Event/physical address <i>Bi-Centennial Park</i>									
Property Owner		Owner Phone							
Owner Email:		Has the property owner given authorization to use property? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Detailed Description of Event <i>Middle School Cross Country Event</i>									
	Date	Time	Day of Week						
Setup	<i>9/22/21</i>	<i>8:00g</i>	<input type="checkbox"/> M	<input type="checkbox"/> T	<input checked="" type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F	<input type="checkbox"/> Sat	<input type="checkbox"/> Sun
Event Start	<i>9/22/21</i>	<i>5:00p</i>	<input type="checkbox"/> M	<input type="checkbox"/> T	<input checked="" type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F	<input type="checkbox"/> Sat	<input type="checkbox"/> Sun
Event End	<i>9/22/21</i>		<input type="checkbox"/> M	<input type="checkbox"/> T	<input checked="" type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F	<input type="checkbox"/> Sat	<input type="checkbox"/> Sun
Teardown	<i>9/22/21</i>		<input type="checkbox"/> M	<input type="checkbox"/> T	<input type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F	<input type="checkbox"/> Sat	<input type="checkbox"/> Sun
Additional Information:									

Section 3 – Event Features

Will there be an admission charge?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, list all price categories below.
Will there be entertainment? <i>A complete list of entertainment will be required before final approval. Once approved, no changes may be made unless authorized.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please attach a complete list of entertainment.
Will sound amplification be used at the event? Sound amplification:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, explain below
Will merchandise and/or food items be sold? <i>Booths will need to be inspected and have proper food handling permits</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please attach a complete list of vendors.
Have you hired a licensed professional emergency medical service provider to manage your event's medical plan? If yes please list below. <i>(Fee may be charged for Emergency Service personnel)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Medical Service Provider	Phone	
Will the event include any of the following? (Indicate on site plan and/or vendor list)		
Tents or Canopies <i>Tents require temporary use permits issued by the city upon Fire Department review (additional fees may be applicable). Temporary tents must adhere to the International Fire Code</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Complete Tent Worksheet and attach with site plan
Inflatables <i>If inflatable exceeds 400 sq ft, additional permit is required</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Total Sq Ft:
Company	Contact name and phone	
Fireworks/Pyrotechnics <i>Fireworks/Pyrotechnics require permits from the City Fire Department (additional fees may be applicable)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Temporary Fencing <i>Provide accurate dimensions of fenced area on site plan. Temporary fencing requires temporary use permits issued by the city (additional fees may be applicable).</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Temporary restrooms or refuse collection provided? <i>(All trash and debris must be removed)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Company	Contact name and phone	
Carnival/Amusement Rides <i>A separate Special Use Permit may be required. (additional fees may be applicable)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Company	Contact name and phone	
Signs / Banners <i>A separate Sign Permit may be required. (additional fees may be applicable)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Company	Contact name and phone	
Will animals be used in conjunction with event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, describe below.
Description:		
Is this a run, walk or parade? If yes, attach a map identifying assembly location and route on site plan. Must be submitted 21-days prior to event. <i>(Fee may be charged for Public Service Personnel)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 4 – Roadways and Sidewalks

Does the event propose using, closing or blocking any of the following If yes, specify location and duration on site map. <i>(Fee may be charged for Public Service personnel)</i>			
City Streets	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City Sidewalks	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
City Right-of-Ways	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Public Parking Lots	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Section 5 – Use of City Utilities (Fee may be charged for the use of City Utilities)

Will any City electric hookups be used?	Yes	No	Electric Location including amperage
Will any City water hookups be used?	Yes	No	Water Location(s)
Will waste water/gray water be generated?	Yes	No	Is so, how will it be disposed?

Section 6 – Alcohol

Will there be alcohol at the event?

☐ Yes ☒ No

At no time will alcohol be distributed or consumed in City Parks and/or streets to include Park Pavilions. All activities involving alcohol will require the presence of an off-duty City police officer. The applicant will be required to pay for an officer to be present for a minimum of 3 hours or the full amount of time that alcohol is served. Consumption of alcohol without the presence of an officer or a violation of the provision of the City Ordinances will result in forfeiture of the rental deposit.

The Texas Alcoholic Beverage Commission (TABC) requires specific and specialized permits for selling/serving alcohol. These permits will be based on the parameters and scope of the desired service and the type of event. Due to the numerous scenarios that may be involved in your event, it is impossible to outline the requirements in this application. **It is your responsibility** to contact the TABC office and speak to an Agent who will be the entity for permission and, if approved, provide the exact permit(s) required.

Permission by the City to hold a Special Event does not guarantee permission from TABC to serve/sell alcohol. Your event may be approved by the City but the service and selling of alcohol is the domain of the TABC and may be denied at their discretion.

Permission by the TABC to serve/sell alcohol at a Special Event does not guarantee permission of the City.

Will alcohol be provided free of charge?

☐ Yes ☐ No

To be considered "free," there cannot be an expectation of receiving money. You cannot charge for admission, ask for donations or accept tips. Doing so would constitute a sale of alcohol and would require a Texas Alcohol Beverage Commission and City Permit.

Will you be charging an entrance or registration fee?

☐ Yes ☐ No

Will the alcohol be sold?

☐ Yes ☐ No

If you answered Yes, a Texas Alcohol Beverage Commission and City Permit will be required.

TABC License # _____ Expiration _____

Section 11 – Insurance Requirements

The City of Crowley has established insurance requirements for those facility users, vendors and contractors entering into agreements with the City for the purpose of special events and activities. Before commencing use or services under an agreement with the City of Crowley a certificate of insurance that complies with the requirements referenced below must be furnished.

All special event applicants shall name the City of Crowley as an "Additional Insured" on all policies, and shall reflect this on a Certificate of Liability Insurance. A applicant shall obtain Certificates of Liability Insurance from all vendors participating in this event unless covered under the applicant's insurance policy. Separate Certificates of Insurance Liability shall be provided by all carnival and amusement companies and firework production companies and shall name the City of Crowley as "Additional Insured." Additional coverage may be required depending upon the nature and scope of the event. The City of Crowley reserves the right to evaluate the liability of each event and assess the required insurance limits. Event permits will not be issued until all insurance requirements are satisfactorily met.

The certificate must show:

1. The City of Crowley as "Additional Insured."
2. General Liability Including:
 - Bodily injury
 - Property damage
 - Medical Expense
 - Personal Injury

Organized League Play

Any organization or group who is renting an athletic field for the purpose of organized league play must provide the following documents:

1. Certificate of Liability Insurance. The city and the group or organization must be co-insured by the policy. The policy must include a minimum of \$500,000.00 per incident, with not less than \$1,000,000.00 aggregate with the same remaining in effect for the term of this agreement. Failure to maintain such insurance shall be cause for immediate cancellation of event/reservation;
2. Health permit (if renting concession stand);
3. Player insurance;
4. State Charter;
5. Bylaws;
6. Schedule; and
7. Emergency contact information.

Section 12 – Compliance with Laws and City Ordinances

1. The applicant will clean the grounds, remove equipment, and restore the permitted site after the event.
2. The applicant is responsible for providing parking assistance if required.
3. Adequate policing for crowd control must be provided by applicant. Off duty officers are available by calling 817-297-2276.
4. The applicant will not nail, staple, or otherwise attach any event-connected signs to any guard post, sign post, utility pole or tree.
5. Admission to the event will not be limited to membership nor will any discrimination be made against a person because of race, creed, sex, color, age, or national origin in conducting the event. Admission to view the event will be open to the general public without discrimination on the grounds of race, color, religion, national origin, sex, or age. Participation in the event may be limited to members of the sponsoring group, provided that the group does not unlawfully discriminate against participation in the event on grounds of race, color, religion, national origin, sex, or age. Request for Special Event Application citing special circumstances for participation requiring gender or age discrimination must be accompanied by an exceedingly persuasive justification.
6. If necessary, the applicant will furnish a map showing the area where the special event is to be conducted.

Section 13 – Acknowledgement and Signature

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of event will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local ordinances regulating this type of event or the use of any land or buildings.

I hereby certify that I have received the property owners consent to utilize above location for the period of time and purpose stated.

I further understand that any deviation from this Application could result in the City closing down or canceling the Event. I understand that a Special Event Permit must be approved by the City of Crowley prior to the occurrence of this Event. The issuance of that permit is contingent upon the compliance with the Special Event Application and acceptance of all listed stipulations or conditions of the Special Event Permit.

Signature:



Date:

8-10-21

Section 13 – Acknowledgement and Signature

Included	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	Certificate of Liability Insurance
<input type="checkbox"/>	<input type="checkbox"/>	Detailed Site Plan
<input type="checkbox"/>	<input type="checkbox"/>	Route Map
<input type="checkbox"/>	<input type="checkbox"/>	Amusement Ride Certification of Inspection
<input type="checkbox"/>	<input type="checkbox"/>	Tent Permit Application

Public Works

☐ Approved ☐ Denied Initials

Remarks

Fire Department

☐ Approved ☐ Denied Initials

Remarks

Police Department

☐ Approved ☐ Denied Initials

Remarks

Recreation Center

☐ Approved ☐ Denied Initials

Remarks

City Council

☐ Approved ☐ Denied Initials

Remarks



Special Events Permit Application

City Secretary's Office
201 E Main Street
Crowley TX 76036
(817) 297-2201 ext 4000

Permit applications shall be filed with the city secretary or designee for consideration on a first come first serve basis **not less than 21 days or more than 365 days before the date of the proposed use or activity.** In the event of a street closure, applications must be submitted not less than 45 days in advance. Due to the state department of transportation requirements, closure of any state highway for more than six (6) hours will require 90 days' advance notice to the city. The application will either be approved, approved with conditions, denied, or more information will be requested within five business days of submission to the city secretary. Due to the nature of some events, additional information may be requested. A deposit will be required for certain types of events. The deposits shall be set forth in the city fee schedule listed as Appendix A to the City of Crowley Code of Ordinances.

All applicants will be charged facility rental fees as appropriate and are expected to fully reimburse the City for all services related to event production which may include, but are not limited to, Police, Fire/EMS, Park and Facility Maintenance, Field Services, Sanitation, Street Engineering, Site Supervisors, Environmental, and all necessary permit fees including: Beer and Wine, Tent, Fireworks, Carnival, Sign, etc. Applicants are responsible for returning City facilities and parks their original condition. Daily fees will be assessed until all event equipment is removed from City premises. Full payment is due upon receipt of final invoice.

Section 1 - Applicant Information			
Name of Applicant (must be on site during the event) <i>Crowley ISD - Brandon Key</i>		Today's Date <i>8-10-21</i>	
Address <i>512 Peach St</i>	City <i>Crowley</i>	State <i>Tx</i>	Zip <i>76036</i>
Phone Number <i>817-297-5800</i>	Cell Phone Number		
Email <i>Kelly.Sells@crowley.k12.tx.us</i>			
Section 2 - Sponsoring Organization Information			
Corporation/Organization Name of D.B.A. <i>Crowley ISD</i>		Type of Organization <input type="checkbox"/> For Profit <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> Other:	
Name of Contact <i>Brandon Key</i>	Email: <i>brandon.Key@crowley.k12.tx.us</i>		
Address <i>512 Peach St</i>	City <i>Crowley</i>	State <i>Tx</i>	Zip <i>76036</i>
Phone Number	Cell Phone Number		

Section 2 - Event Information									
Name of Event <i>Cross Country Meet</i>		Anticipated Daily Attendance							
Location of Event/physical address <i>Bi-Centennial Park</i>									
Property Owner		Owner Phone							
Owner Email:		Has the property owner given authorization to use property? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Detailed Description of Event <i>Middle School Cross Country Event</i>									
Setup	Date	Time	Day of Week						
Event Start	<i>10-6-21</i>	<i>8:00a</i>	<input type="checkbox"/> M	<input type="checkbox"/> T	<input checked="" type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F	<input type="checkbox"/> Sat	<input type="checkbox"/> Sun
Event End	<i>10-6-21</i>	<i>5:00p</i>	<input type="checkbox"/> M	<input type="checkbox"/> T	<input checked="" type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F	<input type="checkbox"/> Sat	<input type="checkbox"/> Sun
Teardown			<input type="checkbox"/> M	<input type="checkbox"/> T	<input type="checkbox"/> W	<input type="checkbox"/> Th	<input type="checkbox"/> F	<input type="checkbox"/> Sat	<input type="checkbox"/> Sun
Additional Information:									

Section 3 – Event Features

Will there be an admission charge?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, list all price categories below.
Will there be entertainment? <i>A complete list of entertainment will be required before final approval. Once approved, no changes may be made unless authorized.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please attach a complete list of entertainment.
Will sound amplification be used at the event? Sound amplification:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, explain below
Will merchandise and/or food items be sold? <i>Booths will need to be inspected and have proper food handling permits</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please attach a complete list of vendors.
Have you hired a licensed professional emergency medical service provider to manage your event's medical plan? If yes please list below. <i>(Fee may be charged for Emergency Service personnel)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Medical Service Provider	Phone	
Will the event include any of the following? (Indicate on site plan and/or vendor list)		
Tents or Canopies <i>Tents require temporary use permits issued by the city upon Fire Department review (additional fees may be applicable). Temporary tents must adhere to the International Fire Code</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Complete Tent Worksheet and attach with site plan
Inflatables <i>If inflatable exceeds 400 sq ft, additional permit is required</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Total Sq Ft:
Company	Contact name and phone	
Fireworks/Pyrotechnics <i>Fireworks/Pyrotechnics require permits from the City Fire Department (additional fees may be applicable)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Temporary Fencing <i>Provide accurate dimensions of fenced area on site plan. Temporary fencing requires temporary use permits issued by the city (additional fees may be applicable).</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Temporary restrooms or refuse collection provided? <i>(All trash and debris must be removed)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Company	Contact name and phone	
Carnival/Amusement Rides <i>A separate Special Use Permit may be required. (additional fees may be applicable)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Company	Contact name and phone	
Signs / Banners <i>A separate Sign Permit may be required. (additional fees may be applicable)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Company	Contact name and phone	
Will animals be used in conjunction with event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, describe below.
Description:		
Is this a run, walk or parade? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach a map identifying assembly location and route on site plan. Must be submitted 21-days prior to event. <i>(Fee may be charged for Public Service Personnel)</i>		

Section 4 – Roadways and Sidewalks

Does the event propose using, closing or blocking any of the following If yes, specify location and duration on site map. <i>(Fee may be charged for Public Service personnel)</i>			
City Streets	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	City Sidewalks	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
City Right-of-Ways	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Public Parking Lots	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Section 5 – Use of City Utilities (Fee may be charged for the use of City Utilities)

Will any City electric hookups be used?	Yes	No	Electric Location including amperage
Will any City water hookups be used?	Yes	No	Water Location(s)
Will waste water/gray water be generated?	Yes	No	Is so, how will it be disposed?

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Will you be charging an entrance or registration fee?

☐ Yes ☐ No

Will the alcohol be sold?

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TABC License # _____

Expiration _____

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4. State Charter;
5. Bylaws;
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Section 13 – Acknowledgement and Signature

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I hereby certify that I have received the property owners consent to utilize above location for the period of time and purpose stated.

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Signature:

Chad Luehn

Date:

8-10-21

Section 13 – Acknowledgement and Signature

Included	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	Certificate of Liability Insurance
<input type="checkbox"/>	<input type="checkbox"/>	Detailed Site Plan
<input type="checkbox"/>	<input type="checkbox"/>	Route Map
<input type="checkbox"/>	<input type="checkbox"/>	Amusement Ride Certification of Inspection
<input type="checkbox"/>	<input type="checkbox"/>	Tent Permit Application

Public Works <input type="checkbox"/> Approved <input type="checkbox"/> Denied Initials	Remarks
Fire Department <input type="checkbox"/> Approved <input type="checkbox"/> Denied Initials	Remarks
Police Department <input type="checkbox"/> Approved <input type="checkbox"/> Denied Initials	Remarks
Recreation Center <input type="checkbox"/> Approved <input type="checkbox"/> Denied Initials	Remarks
City Council <input type="checkbox"/> Approved <input type="checkbox"/> Denied Initials	Remarks



Crowley City Council

AGENDA REPORT

Meeting Date: September 2, 2021

Agenda Item: VII-2

Staff Contact: Lori Watson
ACM/Finance Director

E-mail: lwatson@ci.crowley.tx.us

Phone: 817-297-2201 ext 4900

SUBJECT: Mayor to announce the date, time and place of the public hearing on the proposed FY 2021-22 Annual Operating Budget.

BACKGROUND/DISCUSSION

Pursuant to the Local Government Code, the governing body shall in an open meeting, announce the date, time and place of the public hearing on the proposed fiscal year budget.

The public hearing for the FY 2021-22 Annual Operating Budget will be held on Thursday, September 16, 2021 at 7:00 pm, City Council Chambers at 201 E. Main Street, Crowley, Texas

FINANCIAL IMPACT

N/A

RECOMMENDATION

None

ATTACHMENTS

- Proposed budget

City of Crowley

Operating Budget

2021-22

This budget will raise more total property taxes than last year's amended budget by \$744,562 or 9.06%, and of that amount \$239,758 is tax revenue to be raised from new property added to the tax roll this year.

City of Crowley

	2019-20 Amended Budget	2020-21 Amended Budget	2021-22 Proposed Budget
Maintenance & Operation Revenue	\$ 5,500,000	\$ 6,330,500	\$ 6,465,493
Maintenance & Operation Rate	0.486408	0.512910	0.526102

Debt Service Revenue	\$ 2,065,000	\$ 2,145,000	\$ 2,500,181
Debt Service Rate	0.195584	0.186896	0.203443

Mailing Address for City of Crowley: 201 E. Main Street, Crowley TX 76036
www.ci.crowley.tx.us
[817-297-2201](tel:817-297-2201)

City Council Members:

Billy P. Davis	Mayor	billy@ci.crowley.tx.us
Johnny Shotwell	Council Place 1	jshotwell@ci.crowley.tx.us
Jerry Beck, Jr.	Council Place 2	jbeck@ci.crowley.tx.us
Jesse D. Johnson	Council Place 3	jjohnson@ci.crowley.tx.us
Jim Hirth	Council Place 4	jhirth@ci.crowley.tx.us
Jimmy McDonald	Council Place 5	jmcdonald@ci.crowley.tx.us
Scott Gilbreath	Council Place 6	sgilbreath@ci.crowley.tx.us

No-New-Revenue Rate	\$0.672196/\$100
Voter-Approval Rate	\$0.729546/\$100
DeMinimis Rate	\$0.755677/\$100

City of Crowley
Summary of Revenues over(under) Expenditures
2021-22 Budget

	2019-20 Actual Revenues	2020-21 Current Budget	2020-21 Projected Year End	2021-22 Budget Request
General Fund Revenue	12,978,093	12,908,010	13,894,112	13,673,509
General Fund Expenditures	11,836,630	13,718,197	13,235,455	13,671,588
Other Sources/Uses	(79,470)	-	-	-
Revenues over(under) Expenditures	\$ 1,061,993	\$ (810,187)	\$ 658,657	\$ 1,921
Debt Service Fund Revenue	2,074,582	2,092,468	2,144,986	2,500,181
Debt Service Fund Expenditures	2,030,841	7,996	2,084,232	2,499,735
Revenues over(under) Expenditures	\$ 43,741	\$ 2,084,472	\$ 60,754	\$ 446
Water & Sewer Fund Revenue	7,925,106	7,188,150	7,268,612	7,471,700
Water & Sewer Fund Expenditures	6,521,739	7,159,374	7,093,053	7,460,668
Other Sources/Uses		-	-	-
Revenues over(under) Expenditures	\$ 1,403,367	\$ 28,776	\$ 175,559	\$ 11,032

**General Fund
Revenues
2021-22 Budget**

	2019-20 Actual Revenues	2020-21 Current Budget	2020-21 Projected Year End	2021-22 Budget Request	Difference in 2020-21 & 2021-22 Budget	% Change
<u>Revenues</u>						
Tax Receipts	\$ 8,466,920	\$ 9,013,644	\$ 9,411,467	\$ 9,543,493		
Permit Fees	772,455	755,800	758,225	764,375		
Intergovernmental	879,781	875,466	911,966	883,841		
Fees and Fines	502,024	384,100	635,437	507,500		
Charges for Services	2,013,034	1,748,600	2,071,435	1,943,800		
Other Income	343,879	130,400	105,582	30,500		
Bond and Lease Proceeds	-	-	-	-		
Grand Total	\$ 12,978,093	\$ 12,908,010	\$ 13,894,112	\$ 13,673,509	\$ 765,499	6%

General Fund
Department Expenditures
2021-22 Budget

	2019-20 Actual Expenditures	2020-21 Current Budget	2020-21 Projected Year End	2021-22 Budget Request	Difference in 2020-21 & 2021-22 Budget	% Change
<u>Non-Departmental</u>						
Personnel Services	\$ 81,809	\$ 127,497	\$ 141,873	\$ 151,773		
Materials & Supplies	21,766	90,200	116,300	91,459		
Services	1,370,292	1,333,849	1,472,069	1,510,180		
Maintenance & Repair	47,660	51,421	50,000	74,271		
Capital Outlay	318,905	771,048	772,904	-		
Miscellaneous	19,827	19,898	14,387	65,754		
Total	\$ 1,860,259	\$ 2,393,913	\$ 2,567,533	\$ 1,893,437	\$ (500,476)	-21%
<u>Administration</u>						
Personnel Services	\$ 544,257	\$ 554,703	\$ 618,387	\$ 587,482		
Materials & Supplies	18,709	15,450	15,053	15,450		
Services	21,787	26,964	21,133	27,359		
Maintenance & Repair	9,514	3,800	9,222	3,800		
Capital Outlay	-	-	-	-		
Miscellaneous	21,217	29,420	41,739	29,420		
Total	\$ 615,484	\$ 630,337	\$ 705,534	\$ 663,511	\$ 33,174	5%
<u>Municipal Court</u>						
Personnel Services	131,759	\$ 133,742	\$ 134,192	\$ 138,577		
Materials & Supplies	3,029	3,150	2,000	3,150		
Services	84,788	115,232	92,437	117,132		
Maintenance & Repair	-	-	-	-		
Capital Outlay	-	-	-	-		
Miscellaneous	1,450	1,685	785	2,140		
Total	\$ 221,026	\$ 253,809	\$ 229,414	\$ 260,999	\$ 7,190	3%
<u>Library</u>						
Personnel Services	393,033	\$ 409,545	\$ 413,875	\$ 434,695		
Materials & Supplies	18,053	19,700	22,525	19,700		
Services	49,490	51,405	47,835	49,198		
Maintenance & Repair	20,669	10,278	10,278	9,500		
Capital Outlay	-	-	-	-		
Miscellaneous	58,595	57,664	43,464	57,269		
Total	\$ 539,840	\$ 548,592	\$ 537,977	\$ 570,362	\$ 21,770	4%
<u>Senior Center</u>						
Personnel Services	-	\$ -	\$ 16,661	\$ 31,709		
Materials & Supplies	301	2,400	1,064	2,500		
Services	24,217	24,879	1,000	2,000		
Maintenance & Repair	-	-	-	-		
Capital Outlay	-	-	-	-		
Miscellaneous	-	-	-	-		
Total	\$ 24,518	\$ 27,279	\$ 18,725	\$ 36,209	\$ 8,930	33%
<u>Police Department</u>						
Personnel Services	3,029,669	\$ 3,194,034	\$ 2,934,822	\$ 3,450,918		
Materials & Supplies	68,298	48,241	47,441	52,210		
Services	96,261	100,759	118,378	98,793		
Maintenance & Repair	65,846	39,000	48,260	39,000		
Capital Outlay	54,314	-	-	-		
Miscellaneous	16,805	26,316	37,256	26,141		
Total	\$ 3,331,193	\$ 3,408,350	\$ 3,186,157	\$ 3,667,062	\$ 258,712	8%

General Fund
Department Expenditures
2021-22 Budget

	2019-20 Actual Expenditures	2020-21 Current Budget	2020-21 Projected Year End	2021-22 Budget Request	Difference in 2020-21 & 2021-22 Budget	% Change
<u>Fire Department</u>						
Personnel Services	2,114,223	\$ 3,145,888	\$ 3,066,080	\$ 3,564,804		
Materials & Supplies	100,846	86,823	88,953	88,215		
Services	109,999	157,665	153,200	180,329		
Maintenance & Repair	112,031	75,900	131,600	83,335		
Capital Outlay	69,048	-	-	-		
Miscellaneous	13,481	26,830	23,830	26,793		
Total	\$ 2,519,628	\$ 3,493,106	\$ 3,463,663	\$ 3,943,476	\$ 450,370	13%
<u>Public Works</u>						
Personnel Services	348,969	\$ 398,023	\$ 391,971	\$ 413,600		
Materials & Supplies	17,168	7,024	7,574	16,650		
Services	16,995	24,171	24,673	25,450		
Maintenance & Repair	310,247	259,870	64,050	55,413		
Capital Outlay	104,381	-	26,387	-		
Miscellaneous	131	148	185	148		
Total	\$ 797,891	\$ 689,236	\$ 514,840	\$ 511,261	\$ (177,975)	-26%
<u>Parks</u>						
Personnel Services	210,300	\$ 256,216	\$ 242,302	\$ 262,913		
Materials & Supplies	10,058	4,914	5,465	5,075		
Services	102,761	107,240	53,984	50,871		
Maintenance & Repair	24,025	21,700	28,531	21,700		
Capital Outlay	14,223	45,110	44,760	-		
Miscellaneous	-	950	-	950		
Total	\$ 361,367	\$ 436,130	\$ 375,042	\$ 341,509	\$ (94,621)	-22%
<u>Animal Control</u>						
Personnel Services	229,897	\$ 238,389	\$ 247,808	\$ 250,272		
Materials & Supplies	13,341	13,844	13,784	17,970		
Services	10,862	14,064	13,098	16,244		
Maintenance & Repair	6,303	2,250	2,250	2,250		
Capital Outlay	9,995	-	-	-		
Miscellaneous	2,440	4,309	1,059	2,570		
Total	\$ 272,838	\$ 272,856	\$ 277,999	\$ 289,306	\$ 16,450	6%
<u>Community Development</u>						
Personnel Services	196,501	\$ 240,203	\$ 164,227	\$ 243,370		
Materials & Supplies	3,942	4,740	3,787	4,767		
Services	176,650	283,528	237,593	176,309		
Maintenance & Repair	2,003	350	350	430		
Capital Outlay	-	130	-	130		
Miscellaneous	4,672	8,425	2,650	7,800		
Total	\$ 383,768	\$ 537,376	\$ 408,607	\$ 432,806	\$ (104,570)	-19%
<u>Code Enforcement</u>						
Personnel Services	61,681	\$ 68,497	\$ 66,665	\$ 75,028		
Materials & Supplies	865	400	400	400		
Services	428	713	513	690		
Maintenance & Repair	-	200	200	200		
Capital Outlay	-	-	-	-		
Miscellaneous	-	1,140	40	1,140		
Total	\$ 62,974	\$ 70,950	\$ 67,818	\$ 77,458	\$ 6,508	9%

**General Fund
Department Expenditures
2021-22 Budget**

	2019-20 Actual Expenditures	2020-21 Current Budget	2020-21 Projected Year End	2021-22 Budget Request	Difference in 2020-21 & 2021-22 Budget	% Change
<u>Finance</u>						
Personnel Services	326,227	\$ 331,385	\$ 337,282	\$ 344,214		
Materials & Supplies	887	650	855	650		
Services	9,309	10,390	10,557	10,554		
Maintenance & Repair	429	800	800	800		
Capital Outlay	6,846	-	-	-		
Miscellaneous	3,316	5,022	6,168	5,176		
Total	\$ 347,014	\$ 348,247	\$ 355,662	\$ 361,394	\$ 13,147	4%
<u>Recreation Center</u>						
Personnel Services	344,233	\$ 399,707	\$ 367,259	\$ 415,238		
Materials & Supplies	14,142	22,535	19,941	22,295		
Services	57,797	79,538	60,971	70,161		
Maintenance & Repair	47,126	20,011	11,911	17,500		
Capital Outlay	8,109	-	-	-		
Miscellaneous	23,552	68,820	53,028	78,630		
Total	\$ 494,959	\$ 590,611	\$ 513,110	\$ 603,824	\$ 13,213	2%
<u>Crouch Event Center</u>						
Personnel Services	-	\$ -	\$ -	\$ -		
Materials & Supplies	788	1,000	607	1,000		
Services	3,083	16,405	11,767	17,224		
Maintenance & Repair	-	-	1,000	500		
Capital Outlay	-	-	-	-		
Miscellaneous	-	-	-	-		
Total	\$ 3,871	\$ 17,405	\$ 13,374	\$ 18,724	\$ 1,319	8%
Grand Total	\$ 11,836,630	\$ 13,718,197	\$ 13,235,455	\$ 13,671,339	\$ (46,859)	0%

Debt Service Fund
Revenue & Expenditures
2021-22 Budget

	2019-20 Actual Revenues	2020-21 Current Budget	2020-21 Projected Year End	2021-22 Budget Request	Difference in 2020-21 & 2021-22 Budget	% Change
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Revenues

Tax Receipts	\$	2,074,582	\$	2,092,468	\$	2,144,986	\$	2,500,181
Bond and Lease Proceeds		-		-		-		-

Grand Total	\$	2,074,582	\$	2,092,468	\$	2,144,986	\$	2,500,181	\$	407,713	19%
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Expenditures

Debt Service		2,030,841		2,084,472		2,084,232		2,499,735
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Grand Total	\$	2,030,841	\$	2,084,472	\$	2,084,232	\$	2,499,735	\$	415,263	20%
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Water & Sewer Fund
Revenues
2021-22 Budget

	2019-20 Actual Revenues	2020-21 Current Budget	2020-21 Projected Year End	2021-22 Budget Request	Difference in 2020-21 & 2021-22 Budget	% Change
Revenues						
Charges for Services	\$ 7,832,732	\$ 7,157,950	\$ 7,258,985	\$ 7,462,500		
Other Income	92,374	30,200	9,630	9,200		
Grand Total	\$ 7,925,106	\$ 7,188,150	\$ 7,268,615	\$ 7,471,700	\$ 283,550	4%

Water & Sewer Fund
Department Expenditures
2021-22 Budget

	2019-20 Actual Expenditures	2020-21 Current Budget	2020-21 Projected Year End	2021-22 Budget Request	Difference in 2020-21 & 2021-22 Budget	% Change
<u>Debt Service</u>						
Debt Service	510,057	1,325,873	1,325,836	1,301,231		
Total	\$ 510,057	\$ 1,325,873	\$ 1,325,836	\$ 1,301,231	\$ (24,642)	-2%
<u>Non-Departmental</u>						
Personnel Services	\$ 18,861	\$ 28,100	\$ 30,122	\$ 30,122		
Materials & Supplies	-	30,000	33,879	35,000		
Services	198,443	193,211	211,837	231,401		
Maintenance & Repair	-	-	-	-		
Capital Outlay	-	-	-	-		
Miscellaneous	584,903	582,967	582,871	594,967		
Total	\$ 802,207	\$ 834,278	\$ 858,709	\$ 891,490	\$ 57,212	7%
<u>Customer Service</u>						
Personnel Services	\$ 197,483	\$ 224,365	\$ 193,572	\$ 230,519		
Materials & Supplies	3,994	1,350	1,548	1,671		
Services	66,593	99,370	99,694	89,769		
Maintenance & Repair	3,736	1,978	1,978	500		
Capital Outlay	7,925	2,229	-	643		
Miscellaneous	-	-	194	2,400		
Total	\$ 279,731	\$ 329,292	\$ 296,986	\$ 325,502	\$ (3,790)	-1%
<u>Water Department</u>						
Personnel Services	484,438	\$ 539,698	\$ 407,763	\$ 555,341		
Materials & Supplies	23,868	13,084	11,770	15,584		
Services	2,132,689	1,905,871	1,946,101	1,945,400		
Maintenance & Repair	59,507	43,100	49,155	44,700		
Capital Outlay	886,751	730,392	707,387	514,176		
Miscellaneous	1,352	1,865	1,665	2,795		
Total	\$ 3,588,605	\$ 3,234,010	\$ 3,123,841	\$ 3,077,996	\$ (156,014)	-5%
<u>Sewer Department</u>						
Personnel Services	76,660	\$ 73,509	\$ 73,246	\$ 90,952		
Materials & Supplies	666	850	7,079	3,475		
Services	1,245,812	1,352,713	1,401,685	1,502,495		
Maintenance & Repair	17,625	8,550	5,557	35,550		
Capital Outlay	-	-	-	230,686		
Miscellaneous	376	300	114	1,291		
Total	\$ 1,341,139	\$ 1,435,922	\$ 1,487,681	\$ 1,864,449	\$ 428,527	30%
Grand Total	\$ 6,521,739	\$ 7,159,375	\$ 7,093,053	\$ 7,460,668	\$ 301,293	4%



Crowley City Council

AGENDA REPORT

Meeting Date: September 2, 2021

Agenda Item: VII-3

Lori Watson

Staff Contact: ACM/Finance Director

E-mail: lwatson@ci.crowley.tx.us

Phone: 817-297-2201 ext 4900

SUBJECT: Mayor to announce the date, time and place of the public hearing on the proposed FY 2021-22 Economic Development Corporation Budget

BACKGROUND/DISCUSSION

Pursuant to the Local Government Code, the governing body shall in an open meeting, announce the date, time and place of the public hearing on the proposed fiscal year budget.

The public hearing for the FY 2021-22 Economic Development Corporation Budget will be held on Thursday, September 16, 2021 at 7:00 pm, City Council Chambers at 201 E. Main Street, Crowley, Texas

FINANCIAL IMPACT

N/A

RECOMMENDATION

None

ATTACHMENTS

- Proposed EDC Budget

Economic Development Corporation 2021-22 Budget

Revenues:

Sales Tax Revenue	1,100,000	
Rental Income	339,667	
Interest Income	<u>8,000</u>	
Total Revenue		1,447,667

Expenses:

Salary & Payroll Taxes	162,000	
Office Supplies	2,500	
Training	18,000	
Electric Service	2,200	
Professional Fees	17,000	
Attorney Fees	10,000	
Mobile Telephone Services	1,026	
Advertising	3,000	
Service Contracts	42,000	
Subscriptions & Publications	6,300	
Dues & Memberships	3,440	
Printing & Reproduction	3,000	
Other Materials & Supplies	3,400	
Building Maintenance & Taxes	<u>122,826</u>	
Total		396,692

Bond Payments

Revenue Bond 2016 Principal	135,000	
Revenue Bond 2016 Interest	74,250	
2018 CO Bond Principal	150,000	
2018 CO Bond Interest	145,625	
2020 CO Bond Principal	75,000	
2020 CO Bond Interest	<u>164,700</u>	
Total		744,575

One Time Purchases:

Total	<u>-</u>
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Total Expenses	<u>1,141,267</u>
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Revenues over (under) expenses	306,400
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