



Regular Session  
Council Agenda Packet  
June 17, 2021

**CITY OF CROWLEY**  
**CITY COUNCIL**  
**Council Regular Session**  
**June 17, 2021**  
**ATTENDANCE SHEET**

	<u>Worksession</u>	<u>Regular</u>
Council Member Johnny Shotwell, Place 1	_____	_____
Council Member Jerry Beck, Place 2	_____	_____
Mayor Pro Tem Jesse Johnson, Place 3	_____	_____
Council Member Jim Hirth, Place 4	_____	_____
Council Member Jimmy McDonald, Place 5	_____	_____
Council Member Scott Gilbreath, Place 6	_____	_____
Mayor Billy Davis	_____	_____
<b>Staff:</b>		
Robert Loftin, City Manager	_____	_____
Lori Watson, Finance Director/Asst City Mgr	_____	_____
Jack Thompson, EDC Director/Asst City Mgr	_____	_____
Rob Allibon, City Attorney	_____	_____
Carol Konhauser, City Secretary	_____	_____
Pleasant Brooks, Fire Chief	_____	_____
Kit Long, Chief of Police	_____	_____
Mike Rocamontes, Public Works Director	_____	_____
Rachel Roberts, Planning & Comm Dev Director	_____	_____
Cristina Winner, Community Services Director	_____	_____
Lisa Hansen, HR Administrator	_____	_____
Julie Hepler, Special Event Coordinator .	_____	_____
Jay Hinton, Media Relations	_____	_____



**AGENDA  
CROWLEY CITY COUNCIL  
JUNE 17, 2021  
WORKSESSION - 6:30 p.m.**

**Crowley City Hall  
201 E. Main Street  
Crowley TX 76028**

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*Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).*

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**WORKSESSION - June 17, 2021 - 6:30 pm**

**I. CALL TO ORDER AND ROLL CALL**

**II. NON-ACTION ITEMS FOR DISCUSSION**

1. None.

**DISCUSSION OF ITEMS LISTED ON THE AGENDA**

**III. CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

1. Discuss and consider approving the minutes from the regular meeting held June 3, 2021.

**IV. PUBLIC HEARINGS**

1. (a) Hold a public hearing on the Fiscal Year 2021-22 Proposed Budget for the City of Crowley Crime Control and Prevention District.  
(b) Discuss and consider approval/adoption of the Crime Control and Prevention District (CCPD) proposed FY 2021-22 Budget.

**V. CITY BUSINESS**

1. Discuss and consider appointing Bonnie Wolf as the new Municipal Court Prosecutor.
2. Consideration and approval of Resolution R06-2021-354 by the City Council of the City of Crowley, Texas authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date.

**VI. ADJOURNMENT**



**AGENDA  
CROWLEY CITY COUNCIL  
JUNE 17, 2021  
REGULAR SESSION - 7:00 p.m.**

**Crowley City Hall  
201 E. Main Street  
Crowley TX 76028**

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**REGULAR SESSION - June 17, 2021 - 7:00 pm**

**I. CALL TO ORDER AND ROLL CALL**

**II. INVOCATION**

**III. PLEDGE TO ALLEGIANCE TO THE AMERICAN AND TEXAS FLAGS**

*"I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation, under God, indivisible, with Liberty and Justice for all."*

*"Honor the Texas flag; I pledge allegiance to thee, Texas, one state, under God, one and indivisible."*

**IV. PRESENTATIONS/PROCLAMATIONS**

1. None

**V. CONSENT AGENDA**

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**VII. CITY BUSINESS**

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2. Consideration and approval of Resolution R06-2021-354 by the City Council of the City of Crowley, Texas authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date.

**VIII. ADVISORY BOARDS AND COMMISSIONS**

**1. Reports**

None

**2. Appointments/Reappointments**

**a. Parks Board - Council Liaison Jerry Beck**

Brett Pohoreski	Place 1	New Term ending June 30, 2023
James Hotopp	Place 3	New Term ending June 30, 2023
Anthony Camell	Place 5	New Term ending June 30, 2023
Darlene Hornback	Place 7	New Term ending June 30, 2023

**b. Planning and Zoning Commission - Council Liaison Jimmy McDonald**

Gabby Villalovos	Place 1	New Term ending June 30, 2023
Chloe Northrop	Place 3	New Term ending June 30, 2023
David Duman	Place 5	New Term ending June 30, 2023
Lane Beene	Place 7	New Term ending June 30, 2023

*\*\*\*An agenda information packet is available for public inspection in the Crowley Library and on the City website, under Agenda Packets\*\*\**

**c. ZBOA - Council Liaison Jesse Johnson**

Mike Winterbanks	Place 1	New Term ending June 30, 2023
Lezo Foley	Place 3	New Term ending June 30, 2023
Rene Alford	Place 5	New Term ending June 30, 2023

**d. Library Board - Council Liaison Jim Hirth**

Julie Barton	Place 1	New Term ending June 30, 2023
Katie King	Place 3	New Term ending June 30, 2023
Kara Symes	Place 5	New Term ending June 30, 2023

**IX. PUBLIC COMMENT**

*If you wish to make a public comment or discuss subjects not listed on the agenda, please fill out a (yellow) Visitor's Participation card and submit to the City Secretary. There will be no formal actions taken on subjects presented during public comments. Please NOTE council may NOT address or converse with you regarding a NON-AGENDA ITEM. The public comment period will only allow members of the public to present ideas and information to the City Officials and Staff.*

**X. ITEMS OF COMMUNITY INTEREST**

*Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety*

**XI. EXECUTIVE SESSION**

Pursuant to Chapter 551, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item to receive advice from its attorney as permitted by law, or to discuss the following as permitted by Government Code:

- 1. Section 551.071 (Consultation with Attorney)**
- 2. Section 551.072 (Deliberations about Real Property)**
- 3. Section 551.074 (Personnel Matters)**
- 4. Section 551.087 (Business Prospect/Economic Development)**

**XII. RECONVENE AND TAKE ACTION FROM EXECUTIVE SESSION**

*Reconvene into open session and take any necessary action resulting from items posted and legally discussed in Closed Session.*

**XIII. ADJOURNMENT**

**I, the undersigned authority, do hereby certify that this Agenda of the City Council Meeting to be held on Thursday, June 17, 2021, of the governing body of the City of Crowley is a true and correct copy posted on \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ am/ pm to the City Website and at Crowley City Hall, a place convenient and readily accessible to the public at all times.**

City of Crowley

\_\_\_\_\_  
Carol C. Konhauser, City Secretary

THE CITY COUNCIL RESERVES THE RIGHT OF THE FOLLOWING:

1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;
  2. THE COUNCIL MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.
- The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 297-2201 ext. 4000, or email [ckonhauser@ci.crowley.tx.us](mailto:ckonhauser@ci.crowley.tx.us) for further information.

**NOTICE:** A quorum of the Crime Control and Prevention District Board of Directors and the Economic Development Board of Directors will be present at this meeting; however, neither Board will take action on any items on this posted agenda.

\*\*\*An agenda information packet is available for public inspection in the Crowley Library and on the City website, under Agenda Packets\*\*\*



## Crowley City Council

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### AGENDA REPORT

**Meeting Date:** June 17, 2021

**Agenda Item:** V-1

**Staff Contact:** Carol C. Konhauser  
City Secretary

**E-mail:** [ckonhauser@ci.crowley.tx.us](mailto:ckonhauser@ci.crowley.tx.us)

**Phone:** 817-297-2201-X 4000

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**SUBJECT:** Discuss and consider approving the minutes from the regular meeting held June 3, 2021.

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#### **BACKGROUND/DISCUSSION**

Consider approval of minutes as presented.

#### **FINANCIAL IMPACT**

None

#### **RECOMMENDATION**

Staff recommends approval of the minutes as presented; council consideration is respectfully requested.

#### **ATTACHMENTS**

- Minutes

**MINUTES OF THE CITY COUNCIL WORK SESSION HELD June 3, 2021.** The City Council of the City of Crowley, Texas met in Work Session on Thursday, June 3, 2021, at 6:30 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were Mayor Billy P. Davis  
Council Member Johnny Shotwell, City Council Place 1  
Council Member Jerry Beck, City Council Place 2  
Mayor Pro-Tem Jesse Johnson, City Council Place 3  
Council Member Jim Hirth, City Council Place 4  
Council Member Jimmy McDonald, City Council Place 5  
Council Member Scott Gilbreath, City Council Place 6

City staff included: City Manager Robert Loftin  
Asst City Mngr/Finance Director, Lori Watson  
Asst City Mngr/EDC Director, Jack Thompson  
City Attorney, Rob Allibon  
City Secretary, Carol Konhauser  
Fire Chief, Pleasant Brooks  
Police Chief, Kit Long  
Asst Public Works Director, Matt Elgin  
Planning and Comm Devel Director, Rachel Roberts  
Community Services Director, Cristina Winner  
HR Administrator, Lisa Hansen  
Media Relations, Jay Hinton

Absent: None

#### **CALL TO ORDER/ ROLL CALL**

Mayor Billy Davis called the Work Session to order at 6:30 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

#### **DISCUSSION OF NON-ACTION ITEMS**

- 1. Discuss assigning Council Liaisons to all the City Boards and Commissions which include: Animal Control Board, Library Board, Parks and Recreation Board, Planning and Zoning Commission, and Zoning Board of Adjustments. These are not voting positions.**

Council members discussed the various boards and assigned the following members as liaisons.

Animal Control Board - Council Member Johnny Shotwell

Library Board - Council Member Jim Hirth

Parks and Recreation Board - Council Member Jerry Beck

Planning and Zoning Commission - Council Member Jimmy McDonald

Zoning Board of Adjustments - Council Member Jesse Johnson

#### **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- 1. Discuss and consider approving the minutes from the regular meeting held May 20, 2021.**  
No discussion.

#### **PUBLIC HEARING**

- 1. None.**

#### **CITY BUSINESS**

- 1. Discuss and consider approval of Ordinance 06-2021-430, and ordinance adjusting the boundary between the City of Crowley and the City of Fort Worth near the eastern Crowley city limits at Main St and FM 1187.**

No discussion.

- 2. Discuss and consider canceling the Regular scheduled meeting of the Crowley City Council for July 1, 2021.**

No discussion.

#### **ADJOURNMENT**

As there was no further business to discuss, the work session was adjourned at 6:34 pm.



**MINUTES OF THE CITY COUNCIL REGULAR SESSION HELD June 3, 2021.** The City Council of the City of Crowley, Texas met in Regular Session on Thursday, June 3, 2021, at 7:00 pm in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas.

Present were Mayor Billy P. Davis  
Council Member Johnny Shotwell, City Council Place 1  
Council Member Jerry Beck, City Council Place 2  
Mayor Pro-Tem Jesse Johnson, City Council Place 3  
Council Member Jim Hirth, City Council Place 4  
Council Member Jimmy McDonald, City Council Place 5  
Council Member Scott Gilbreath, City Council Place 6

City staff included: City Manager Robert Loftin  
Asst City Mngr/Finance Director, Lori Watson  
Asst City Mngr/EDC Director, Jack Thompson  
City Attorney, Rob Allibon  
City Secretary, Carol Konhauser  
Fire Chief, Pleasant Brooks  
Police Chief, Kit Long  
Asst Public Works Director, Matt Elgin  
Planning and Comm Devel Director, Rachel Roberts  
Community Services Director, Cristina Winner  
HR Administrator, Lisa Hansen  
Media Relations, Jay Hinton

Absent: None

#### **CALL TO ORDER/ ROLL CALL**

Mayor Billy Davis called the Regular Session to order at 7:00 p.m. City Secretary Carol Konhauser called roll and noted a quorum was present.

#### **INVOCATION/PLEDGE OF ALLEGIANCE**

Invocation was given by Council Member Jesse Johnson followed by the Pledge of Allegiance to the American and Texas Flags.

#### **PRESENTATIONS/PROCLAMATIONS**

1. **None.**

#### **CONSENT AGENDA**

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1. **Discuss and consider approving the minutes from the regular meeting held June 6, 2021.**

Council Member Jim Hirth made the motion to approve the Consent Agenda item(s), second by Council Member Jimmy McDonald; council voted unanimously to approve the motion as presented. Motion carried 7-0.

#### **PUBLIC HEARING**

1. **None.**

#### **CITY BUSINESS**

1. **Discuss and consider approval of Ordinance 06-2021-430, and ordinance adjusting the boundary between the City of Crowley and the City of Fort Worth near the eastern Crowley city limits at Main St and FM 1187.**

Council Member Jesse Johnson made the motion to approve Ordinance 06-2021-430 adjusting the boundary between the City of Crowley and the City of Fort Worth, second by Council Member Jerry Beck; council voted unanimously to approve the motion as presented. Motion carried 7-0.

**2. Discuss and consider canceling the Regular scheduled meeting of the Crowley City Council for July 1, 2021.**

Council Member Jimmy McDonald made to cancel the July 1, 2021 City Council Meeting, second by Council Member Scott Gilbreath; council voted unanimously to approve the motion as presented. Motion carried 7-0.

**ADVISORY BOARDS AND COMMISSIONS**

*Reports/appointments or reappointments.*

**1. Reports:**

None

**2. Appointments/Reappointments:**

**a. Economic Development Corporation Board of Directors**

Council Member Jesse Johnson made the motion to nominate the below individual for the term listed to the Economic Development Corporation Board of Directors; second by Council Member Jim Hirth; council voted unanimously to approve the motion as presented. Motion carried 7-0.

Billy Davis                      Place 7                      Remainder of term expiring Sep 30, 2021

**b. Crime Control and Prevention District**

Council Member Jesse Johnson made the motion to nominate the below individual for the term listed to the Crime Control and Prevention District; second by Council Member Jerry Beck; council voted unanimously to approve the motion as presented. Motion carried 7-0.

Scott Gilbreath                      Place 6                      Remainder of term expiring Sep 30, 2022

**c. Tax Increment and Financing District Board of Directors**

Council Member Jim Hirth made the motion to nominate the below individual for the term listed to the Tax Increment and Financing District Board Directors; second by Council Member Johnny Shotwell; council voted unanimously to approve the motion as presented. Motion carried 7-0.

Jimmy McDonald                      Place 1                      Remainder of term expiring Dec 30, 2021

**PUBLIC COMMENT**

Mayor Davis asked if there were any citizens or visitors wishing to speak. There was nobody that stepped up to speak.

**ITEMS OF COMMUNITY INTEREST**

Mayor Billy Davis then asked if there were any community interest items.

Council Member Johnny Shotwell announced that the base commander would be having a Civic Leaders Tour on Jun 11, 2021.

As there was no further business, Mayor Davis adjourned the meeting at 7:05 p.m.

ATTEST:

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Billy Davis, Mayor

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Carol C. Konhauser, City Secretary



## Crowley City Council

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### AGENDA REPORT

**Meeting Date:** June 17, 2021

**Agenda Item:** VI-1 (a) & (b)

**Staff Contact:** Kit Long  
Chief of Police

**E-mail:** klong@ci.crowley.tx.us

**Phone:** 817-297-2276

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**SUBJECT:** (a) Hold a public hearing on the Fiscal Year 2021-22 Proposed Budget for the City of Crowley Crime Control and Prevention District.  
(b) Discuss and consider approval/adoption of the Crime Control and Prevention District (CCPD) proposed FY 2021-22 Budget.

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#### **BACKGROUND/DISCUSSION**

Pursuant to the Texas Local Government Code Section 363.205, the governing body of the political subdivision that created the district shall hold a public hearing on the budget adopted by the CCPD Board of Directors 45 days prior to the fiscal year beginning. Section (d) states not later than the 30th day before the date the fiscal year begins, the governing body shall approve or reject the budget submitted by the board.

The Crowley Crime Control and Prevention District Board of Directors held the required public hearing and adopted the FY2021-2022 budget on June 3, 2021 at 6:15 pm.

#### **FINANCIAL IMPACT**

See proposed FY2021-2022 Budget for proposed expenditures.

#### **RECOMMENDATION**

The Crowley CCPD Board of Directors, along with staff recommends approval of the CCPD FY 2021-2022 Budget.

#### **ATTACHMENTS**

- CCPD FY 2021-2022 Budget

## Crime Control & Prevention District Proposed Budget 2021-22

**Revenue:**

Sales Tax Revenue	\$ 1,010,000
Interest Income	10,000

**Total Income \$ 1,020,000**

**Expenses:**

Bond Payments	
Principal	\$ 250,000
Interest	17,192

**\$ 267,192**

**Recurring Costs:**

Full Time Salaries	\$ 219,539	
Overtime	8,190	
Fica	14,119	
Medicare	3,302	
TMRS	27,305	
Insurance	28,000	
	<u>Total Personnel Costs</u>	\$ 300,455

**Service Contracts**

1	Motorola Solutions Software	14,736	
2	License Plate Reader annual contract	2,500	
3	Johnson County Broadband contract	45,211	
4	Axon Five Year maintenance/license contract	36,294	
5	VistaCom Voice Logger maintenance contract	4,578	
6	Spectrum Internet	17,000	
7	Mentalix (fingerprint machine)	4,590	
8	Motorola contract (renews 2021-22)	399	
9	Acronis (every 2 years)	429	
	<u>Total Service Contracts</u>		125,737

**Materials and Supplies**

10	CCPC Admin Materials	2,500	
11	Recruiting/Selection Process Exams	1,650	
	<u>Total Materials &amp; Supplies</u>		4,150

12	Mobile Phones	1,200	
13	Dues and Memberships	75	
14	Training and Travel	5,300	
15	Ammunition (for Training)	16,184	
16	City Event OverTime (includes COF)	21,000	
17	Office of Community Outreach Programs	14,551	
	<u>Total Other</u>		58,310

**Subtotal Programs & Recurring Costs \$ 488,651**

**Equipment and One Time Costs:**

2 Patrol Units	135,276
Flooring Replacement	34,425
Axon Fleet System	10,659
TPCA Accreditation	2,800
Report Writing Cabintry	21,175

**Subtotal Equipment and One Time Purchases \$ 204,335**

**Total Expenses \$ 960,178**

**Revenues over (under) expenses \$ 59,822**

**Detail of Programs:**

	2021-22
1 Citizens On Patrol Program	4,000
2 Youth Activity Center Programs	1,200
3 Crowley Area Teen Community Helpers/Adult Supervision	250
4 Citizens Police Academy	55
5 National Night Out	2,846
6 Crime Prevention Materials	1,500
7 Bicycle/Skateboard Safety Program	1,000
8 Bike/ATV Patrol	500
9 Alliance for Children	3,200
<b>Total Programs</b>	<b>\$ 14,551</b>



## Crowley City Council

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### AGENDA REPORT

**Meeting Date:** June 17, 2021

**Agenda Item:** VII-1

**Staff Contact:** Kristi White

**E-mail:** kwhite@ci.crowley.tx.us

**Phone:** 817-297-2201

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**SUBJECT:** Discuss and consider appointing Bonnie Wolf as the new Municipal Court Prosecutor.

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#### **BACKGROUND/DISCUSSION**

Crowley Municipal Court has selected Bonnie Wolf as our new Prosecutor. Bonnie is in private practice and has roughly 14 years' experience representing clients in Tarrant and Johnson County Municipal Courts. Bonnie is also the Prosecutor for Blue Mound Municipal Court for the past 7 years.

#### **FINANCIAL IMPACT**

\$2200.00 per month will be the flat rate for the services of Bonnie Wolf. The cost of \$26,400.00 for her services has already been budgeted for 20/21 fiscal year. She will attend 4 court dockets a month.

#### **RECOMMENDATION**

Court personnel knows Ms. Wolf to be a fair, honest person of integrity who we've had the pleasure of working with over the years. We recommend that Bonnie Wolf be appointed to the position of Municipal Court Prosecutor.

#### **ATTACHMENTS**

- Contract
- Resume

CONTRACTUAL AGREEMENT FOR LEGAL SERVICES

CITY OF CROWLEY MUNICIPAL COURT, the undersigned, hereinafter called "Client" by execution of this Agreement has this day employed Bonnie Wolf, hereinafter called "Attorney," to represent Client as the Municipal Court Prosecutor for the City of Crowley.

By execution of this agreement, Client also appoints Attorney as its agent and lawful attorney-in-fact in connection with this matter.

Client agrees to pay Attorney the flat fee of \$2200.00 per month for services performed as Municipal Prosecutor.

Client has read this Agreement and agrees to each of the terms and conditions stated in it.

SIGNED AND ACCEPTED this 14 day of June, 2021.

CITY OF CROWLEY MUNICIPAL COURT

BY:   
BONNIE WOLF, ATTORNEY

BY: \_\_\_\_\_  
ROBERT LOFTIN, CITY ADMINISTRATOR

# BONNIE WOLF

ATTORNEY AT LAW  
& CITY PROSECUTOR

## GET IN TOUCH:



Website  
[www.bonniewolfllaw.com](http://www.bonniewolfllaw.com)



Mobile  
(817) -937-2019



Email  
[Bonnie@BonnieWolfLaw.com](mailto:Bonnie@BonnieWolfLaw.com)

## + EMPLOYMENT

- 2014-Now CITY PROSECUTOR  
**City of Blue Mound**  
Attended and prepared for monthly pre-trial, bench trial and jury dockets. Created a system to alleviate clerk frustration and provide quick and efficient dockets.
- 2010-Now LAW OFFICE OF BONNIE WOLF  
**Owner & Attorney**  
Maintained a successful practice managing both staff and client concerns.
- 2007-2010 LEGAL INTERN –ATTORNEY CASS CALLAWAY  
Kept attorney on track and managed the calendar, clients, and other staff members.

## + EDUCATION

- 2017-Now Texas Municipal Courts Education Center  
**Continued Education**  
2017 - Current - Legislative Update  
2018 - Current - Prosecutor's Conference
- 2009 JURIS DOCTORATE (JD)  
**Texas Wesleyan University (Now A&M)**  
Specialized in Texas Criminal Procedure and law practice management
- 2002-2006 BACHELOR OF ARTS  
**SOUTHERN METHODIST UNIVERSITY**  
Double Major: History and Psychology

## + PROFESSIONAL SKILLS

	average	good	skilled
Client Management	●●●●●●●●	●●●●●●●●	●●●●●●●●
Court Correspondence	●●●●●●●●	●●●●●●●●	●●●●●●●●
Court Appearances	●●●●●●●●	●●●●●●●●	●●●●●●●●
Microsoft Office	●●●●●●●●	●●●●●●●●	●●●●●●●●
Microsoft Excel	●●●●●●●●	●●●●●●●●	●●●●●●●●
Microsoft Outlook	●●●●●●●●	●●●●●●●●	●●●●●●●●
QuickBooks	●●●●●●●●	●●●●●●●●	●●●●●●●●

## + PERSONAL SKILLS

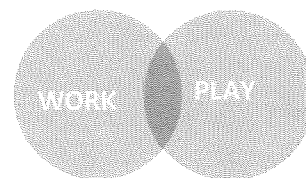
	average	good	skilled
Social Commitment	●●●●●●●●	●●●●●●●●	●●●●●●●●
Creativity	●●●●●●●●	●●●●●●●●	●●●●●●●●
Organization	●●●●●●●●	●●●●●●●●	●●●●●●●●
Communication	●●●●●●●●	●●●●●●●●	●●●●●●●●
Team Player	●●●●●●●●	●●●●●●●●	●●●●●●●●

## + WORK/PLAY BALANCE

INTERACTING  
Networker

THINKING  
Critical Thinker,  
& Logical

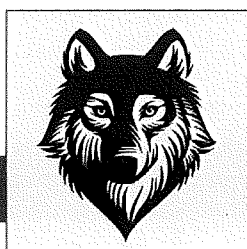
DEVELOPING  
Innovative solutions to save  
time and money.



SOCIALIZING  
Friendly, but Assertive

HOBBIES  
Travelling, Painting  
& Gardening  
DOWNTIME

Reading, Netflix Binging & Spending time  
with family.



# BONNIE WOLF

ATTORNEY AT LAW

## + REFERENCES

● Mr. Cass Callaway  
**Attorney, City Prosecutor and now Judge**

P 214-808-8958

● Mr. Kyle Knapp  
**Attorney & City Judge**

P 940-382-1300

● Mr. James Mallory  
**Defense Attorney**

P 817-924-3236







## Crowley City Council

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### AGENDA REPORT

**Meeting Date:** June 17, 2020

**Agenda Item:** VII-2

**Staff Contact:** Lori Watson,  
Asst City Mgr/Finance Dir

**E-mail:** lwatson@ci.crowley.tx.us

**Phone:** 817-297-2100 ext. 4900

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**SUBJECT:** Consideration and approval of Resolution R06-2021-354 by the City Council of the City of Crowley, Texas authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date.

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#### **BACKGROUND/DISCUSSION**

The City is anticipating the need for various public improvements, to include (1) designing, acquiring, constructing, renovating, improving, and equipping various City street improvements and sidewalks, including necessary utilities relocation, streetlights, drainage, and median curb gutter improvements, and landscaping (2) acquiring, purchasing, improving, constructing, renovating, enlarging, expanding, extending, equipping, and/or repairing City buildings, facilities, and infrastructure (including City Hall, the Police Department, the Library, and Fire Station), and City parks, trails, and recreation facilities (including equipping, developing, and enhancing existing parks and new parks, as well as related seating and park benches in such parks, and improvements to the Downtown Plaza); (3) acquiring and installing public safety and public works equipment, including software and hardware, necessary to support City operations and service; (4) the purchase of materials, supplies, equipment, public safety and public works vehicles, machinery, landscaping, land, and rights-of-way; and (5) the payment of professional services relating to the design, construction, project management, and financing of the above mentioned capital improvements

#### **FINANCIAL IMPACT**

The estimated bond amount is \$14,000,000.

#### **RECOMMENDATION**

Staff recommends adopting the Notice of Intention Resolution R06-2021-354. Please make the motion as follows: "I move to adopt the Notice of Intention Resolution R06-2021-354".

#### **ATTACHMENTS**

- Timetable for Crowley CO 2021
- Resolution R06-2021-354

**\$14,000,000\***  
**CITY OF CROWLEY, TEXAS (THE "CITY")**  
**COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION,**  
**SERIES 2021 (THE "OBLIGATIONS")**

June							July							August							September						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30				25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		

Proposed Timetable

Wednesday, June 16, 2021	SAMCO Capital Markets Inc. ("SAMCO") sends the City the Request for Information ("RFI")
Thursday, June 17, 2021	City Council meets to authorize the Notice of Intention Resolution ("NOI") to issue the Obligations
Friday, June 18, 2021	City posts NOI to the City's formal internet website (at least 45 days prior to ordinance adoption)
Thursday, June 24, 2021	First publication of the NOI in City's paper of record (at least 46 days prior to ordinance adoption)
Thursday, July 1, 2021	Second publication of the NOI in City's paper of record
Friday, July 2, 2021	City returns the RFI to SAMCO
Wednesday, July 7, 2021	First draft of the Notice of Sale ("NOS") and the Preliminary Official Statement ("POS") sent to Bond Counsel to the City, for review and comments
Wednesday, July 14, 2021	Comments due on the first draft of the NOS/POS
Tuesday, July 20, 2021	Second draft of NOS/POS sent to City, Bond Counsel and Rating Agency
Week of July 26, 2021	Hold Rating Call with the City and Rating Agency
Tuesday, July 27, 2021	City staff informs SAMCO of the final borrowing amount
Thursday, August 5, 2021	Post NOS/POS to the Municipal Advisory Council and Parity
Monday, August 9, 2021	Comments due on the second draft of the NOS/POS
Thursday, August 12, 2021	Post the NOS/POS to SAMCO website and email link to potential purchasers
Friday, August 13, 2021	Rating due back
Thursday, August 19, 2021	<ul style="list-style-type: none"> <li>Bids due at 12 noon (Central Time)</li> <li>6p.m. City Council authorizes the issuance of the Obligations at a competitive sale.</li> </ul>
Thursday, August 26, 2021	Print and distribute Final Official Statement and post to SAMCO website
Wednesday, September 8, 2021	Notify parties of Closing
Wednesday, September 15, 2021	Obligations Closing; Funds wired to the City's depository bank

*\*Preliminary; subject to change.*

**RESOLUTION NO. R06-2021-354**

**RESOLUTION AUTHORIZING AND APPROVING PUBLICATION  
AND POSTING OF A NOTICE OF INTENTION TO ISSUE  
CERTIFICATES OF OBLIGATION TO FINANCE VARIOUS PUBLIC  
IMPROVEMENTS; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the City Council of the **CITY OF CROWLEY, TEXAS** (the *City*) has determined that it is necessary and desirable issue certificates of obligation for the purposes of (1) designing, acquiring, constructing, renovating, improving, and equipping various City street improvements and sidewalks, including necessary utilities relocation, streetlights, drainage, and median curb gutter improvements, and landscaping necessary or incidental thereto; (2) acquiring, purchasing, improving, constructing, renovating, enlarging, expanding, extending, equipping, and/or repairing City buildings, facilities, and infrastructure (including City Hall, the Police Department, the Library, and Fire Station), and City parks, trails, and recreation facilities (including equipping, developing, and enhancing existing parks and new parks, as well as related seating and park benches in such parks, and improvements to the Downtown Plaza); (3) acquiring and installing public safety and public works equipment, including software and hardware, necessary to support City operations and service; (4) the purchase of materials, supplies, equipment, public safety and public works vehicles, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; and (5) the payment of professional services relating to the design, construction, project management, and financing of the aforementioned capital improvements (collectively, the *Projects*); and

**WHEREAS**, the City Council of the City intends to finance the Projects from proceeds derived from the sale of one or more series of Combination Tax and Limited Pledge Revenue Certificates of Obligation issued by the City pursuant to Sections 271.041 through 271.064, as amended, Texas Local Government Code; and

**WHEREAS**, pursuant to Section 271.049, as amended, Texas Local Government Code, the City Council deems it advisable to give notice of intention to issue certificates of obligation in an amount not to exceed an aggregate principal amount of \$14,000,000 for the purpose of paying, in whole or in part, the costs of the Projects, to pay all or a portion of the legal, fiscal and engineering fees in connection with the Projects, and to pay the costs of issuance related to the certificates of obligation; and

**WHEREAS**, the City Council hereby finds and determines that the adoption of this Resolution is in the best interests of the residents of the City; now, therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CROWLEY, TEXAS:**

**SECTION 1. APPROVAL OF NOTICE OF INTENTION.** Attached hereto as *Exhibit A* is a form of the Notice of Intention to Issue Combination Tax and Limited Pledge Revenue

Certificates of Obligation (the *Notice*), the form and substance of which is hereby adopted and approved. The City Manager, the Assistant City Manager, and the City Secretary of the City, or their designee, are each authorized to make changes to the Notice as necessary prior to its publication and posting as described in Sections 3 and 4 below.

**SECTION 2. PUBLICATION OF NOTICE OF INTENTION IN NEWSPAPER.** The City Secretary shall cause the Notice to be published in substantially the form attached hereto in the *Fort Worth Star-Telegram*, being a newspaper (as defined by Subchapter C of Chapter 2051, as amended, Government Code) that is hereby found and determined to be of general circulation in the area of the City, on the same day in each of two consecutive weeks, the date of the first publication thereof to be at least 46 days before the date tentatively set for the passage of the ordinance authorizing the issuance of such certificates of obligation as shown in the Notice (the *Authorizing Ordinance*).

**SECTION 3. POSTING OF NOTICE OF INTENTION ON CITY'S WEBSITE.** The City Secretary shall further cause the Notice to be posted on the City's Internet website beginning at least 45 days before, and continuing through, the date tentatively set for the passage of the Authorizing Ordinance, as shown in the Notice.

**SECTION 4. REVOCATION OF CONFLICTING ACTION.** All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

**SECTION 5. GOVERNING LAW.** This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

**SECTION 6. SEVEABILITY.** If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

**SECTION 7. COMPLIANCE WITH OPEN MEETINGS ACT.** It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

**SECTION 8. INCORPORATION OF RECITALS.** The City Council hereby finds that the statements set forth in the recitals of this Resolution are true and correct, and the City Council hereby incorporates such recitals as a part of this Resolution.

**SECTION 9. EFFECTIVE DATE.** This Resolution shall become effective immediately upon passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF CROWLEY,  
TEXAS AT A REGULAR MEETING HELD ON THE 17<sup>th</sup> DAY OF JUNE, 2021.

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Mayor  
City of Crowley

Attest:

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City Secretary  
City of Crowley

## EXHIBIT A

### CITY OF CROWLEY, TEXAS NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION

The City Council of the City of Crowley, Texas (the "City") does hereby give notice of intention to issue one or more series of *City of Crowley, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation* (the "Certificates") in the maximum aggregate principal amount not to exceed \$14,000,000 for the purpose of paying, in whole or in part, contractual obligations for (1) designing, acquiring, constructing, renovating, improving, and equipping various City street improvements and sidewalks, including necessary utilities relocation, streetlights, drainage, and median curb gutter improvements, and landscaping necessary or incidental thereto; (2) acquiring, purchasing, improving, constructing, renovating, enlarging, expanding, extending, equipping, and/or repairing City buildings, facilities, and infrastructure (including City Hall, the Police Department, the Library, and Fire Station), and City parks, trails, and recreation facilities (including equipping, developing, and enhancing existing parks and new parks, as well as related seating and park benches in such parks, and improvements to the Downtown Plaza); (3) acquiring and installing public safety and public works equipment, including software and hardware, necessary to support City operations and service; (4) the purchase of materials, supplies, equipment, public safety and public works vehicles, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements; and (5) the payment of professional services relating to the design, construction, project management, and financing of the aforementioned capital improvements (collectively, the "Projects"), and the costs of issuance related to such Certificates. The City proposes to provide for the payment of such Certificates from the levy and collection of ad valorem taxes in the City as provided by law and from a lien on and pledge of certain revenues received by the City from the ownership and operation of the City's utility system. The current principal of all currently outstanding debt obligations of the City is \$\_\_\_\_\_, the combined principal and interest required to pay all currently outstanding debt obligations of the City on time and in full is \$\_\_\_\_\_, the estimated combined principal and interest required to pay the proposed Certificates on time and in full is \$\_\_\_\_\_, the estimated interest rate for the Certificates is \_\_\_\_\_% per annum, and the maximum maturity date of the proposed Certificates is \_\_\_\_\_, 20\_\_\_. (The prior statements regarding currently outstanding debt obligations of the City do not include debt that the City has designated as self-supporting and payable from revenues other than ad valorem taxes. For more information regarding the debt designated as self-supporting, please contact the City Manager or Assistant City Manager.) The City Council proposes to authorize the issuance of such Certificates at 7:00 p.m. on Thursday, August 19, 2021, at a Regular Meeting to be held at City Hall located at 201 E. Main Street, Crowley, Texas. The Certificates are to be issued, and this notice is given, under and pursuant to the provisions of the Certificate of Obligation Act of 1971 (Sections 271.041 through 271.064, as amended Texas Local Government Code), Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter.

/s/ Carol Konhauser  
City Secretary  
City of Crowley, Texas

## EXHIBIT B

<u>Title of Obligation</u>	<u>Outstanding Principal Amount (\$)</u>
Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2012	3,050,000
General Obligation Refunding Bonds, Series 2012	95,000
General Obligation Refunding Bonds, Series 2012A	585,000
General Obligation Refunding Bonds, Series 2013	1,725,000
Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2016	4,855,000
General Obligation Refunding Bonds, Series 2017	5,355,000
Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2018	10,615,000
Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2019	7,215,000
Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2020	2,950,000
General Obligation Refunding Bonds, Series 2020	1,405,000
<b>TOTALS</b>	<b><u>\$37,850,000</u></b>