



Application for Tent Permit

Section 1 – Applicant Information					
Name of Applicant				Today's Date	
Address		City		State	Zip
Phone Number		Cell Phone Number			
Email					
Section 2 – Person/Organization/Contractor Responsible for Erection of Tent					
Organization					
Address		City		State	Zip
Phone Number		Cell Phone Number			
Email					
Section 3 - Tent Information					
Location of Tent				Number of Tents	Zoning District
Purpose of Tent/Usage Description					
Description of Tent (if multiple list details of each tent)					
Size (ft)	Area (sq ft)	Tent Separation (ft)	Side Walls		Additional Info
1. x			Yes	No	
2. x			Yes	No	
3. x			Yes	No	
4. x			Yes	No	
5. x			Yes	No	
Attach site plan which includes the following: <ol style="list-style-type: none"> 1. Accurate site plan with dimensions from property lines and other structures 2. Floor plan showing all required exits, no smoking signs, square footage and height of structure 3. Occupant Load per manufacturer guidelines 4. Membrane type and Fire Resistance Certification (must be attached) 5. Locations of fire extinguishers. 6. Location of parking 7. Location and distance of all heat producing equipment 8. Location and distance of all generators 					
Date to be erected			Date to be taken down		
I hereby certify that I have received the property owners consent to erect a temporary tent at the above location for the period of time and purpose stated.					
I agree to meet requirements of the International Fire Code regarding tents and other membrane structures and all other regulations or ordinances of the City. I acknowledge that violations of any of the codes, regulations or ordinances will result in immediate revocation of this permit.					
Signature				Date	
Planning and Development <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Notes/Special Conditions:			
Fire Marshal <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		Notes/Special Conditions:			
Fee - Date Paid		Amount Paid		Permit Issued (Number)	