

Crowley Fire Department

Fire Marshal's Office

201 E. Main Street
Crowley, Texas 76036
Phone (817) 297-1638 ex: 5020
Email: FireMarshal@ci.crowley.tx.us



Fire Alarm Pre-Test Verification Example

Address: _____ Suite: _____ Date: _____

Occupancy Name: _____

CFD Inspector: _____

Fire Alarm Representative: _____ Installer? Y N

TDL: _____ Exp. Date: _____ FAL: _____ Exp. Date: _____

CFD Dispatch Notified: (Time): _____ Comments: _____

Required paperwork must be submitted via email in **PDF Format** to: FireMarshal@ci.crowley.tx.us

- Fully executed SF-035 Contractor "Fire Alarm Installation Certificate"
- Pre-Test system commissioning report per NFPA 72, Chapters 7 & 14
- Confirmation activity report of signals received @ the supervising station from pre-testing
- Inspection request form
- Inspection request receipt

Operation & Maintenance Manual:

Y	N	N/A	O & M Manual left on the Premises
Y	N	N/A	As-Built Drawings complete with wire runs, wire splice locations, revised power calculations & device alterations/locations
Y	N	N/A	Emergency contact personnel, phone numbers and operational procedures

Fire Alarm Panel:

P	F	N/A	State new system installation & inspection tags
P	F	N/A	Battery month & date
P	F	N/A	Battery operation Start: _____ End: _____
P	F	N/A	Dedicated & labeled 120vac circuit with breaker lockout
P	F	N/A	Offsite communications method
P	F	N/A	Class "A" Initiating Circuits
P	F	N/A	Class "B" Notification Circuits
P	F	N/A	Grounding
P	F	N/A	Manual pull station, red in color & double action
P	F	N/A	Smoke detector above the panel

NFPA 70 Installation Methods:

P	F	N/A	FPLP/FPLR or approved substitute, red in color installed per NEC
P	F	N/A	Wire installed using proper NEC installation & support methods
P	F	N/A	Approved boxes installed using NEC installation & support methods
P	F	N/A	Protection against physical damage observed
P	F	N/A	Abandoned wire removed per NEC

Notification Devices:

P	F	N/A	Horns #_____
P	F	N/A	Strobes #_____
P	F	N/A	Horn/Strobes #_____
P	F	N/A	Mini Horns #_____
P	F	N/A	Voice Evacuation #_____ Speaker Voltage: 25v / 70v Watts: _____
P	F	N/A	Fireman's Phone #_____ Phone Jacks # _____

Initiating Devices:

P	F	N/A	Smoke Detectors #_____
P	F	N/A	Heat Detectors fixed temp. _____/#_____, fixed temp. _____/#_____
P	F	N/A	Heat Detectors (Rate Compensated) _____/# _____
P	F	N/A	Manual pull station, red in color & double action

Sprinkler Interface:

P	F	N/A	Bell/Water Gong
P	F	N/A	Exterior Horn/Strobe
P	F	N/A	Pull Station
P	F	N/A	Heat/Smoke Detector
P	F	N/A	Systems Tagged
P	F	N/A	Main Drain Test

Zone/System Notification:			System	/ >30 <90sec.	/ Dispatch < 4 minutes
P	F	N/A	Wet / Dry / Antifreeze 1	/	/
P	F	N/A	Wet / Dry / Antifreeze 2	/	/
P	F	N/A	Wet / Dry / Antifreeze 3	/	/

Supervisory Devices:

P	F	N/A	Tamper Switches #_____
P	F	N/A	Low Air Pressure Alert #_____

Elevator Interface:

Number of Elevators: _____

P	F	N/A	Smoke Detectors
P	F	N/A	Heat Detectors Floors: 1 2 3 Mechanical Room
P	F	N/A	Electrical Shutdown/Shunt
P	F	N/A	Fire Department Operation
P	F	N/A	Recall to Primary Floor
P	F	N/A	Recall to Alternate Floor
P	F	N/A	Elevator Phone

HVAC Interface:

P	F	N/A	Duct Detector Shutdown Unit: 1 2 3 4 5 6
P	F	N/A	Duct Detectors # _____ >2,000 cfm on the return side
P	F	N/A	Supervisory Signal Only

Auxiliary Control/Monitoring Interface:

P	F	N/A	Access Control Floors: 1 2 3
P	F	N/A	Smoke Control Floors: 1 2 3
P	F	N/A	Stairwell Pressurization Fans # _____
P	F	N/A	Door Holders Floors: 1 2 3

Hood Suppression System Interface:

P	F	N/A	Activation of fire alarm system: 1 2 3
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Clean Agent System Interface:

P	F	N/A	Activation of the fire alarm system: 1 2 3
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Verified all signals with dispatch & confirmed emergency dispatch**number:** P F CFD Dispatch – Test Terminated (time):

System Results: Accepted**Re-Inspection**

Building Contractor Rep.	Signature	Printed Name	Date
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Fire Alarm Contractor Rep.	Signature	Printed Name	Date
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Further Comments: _____
