



Crime Control and
Prevention District
Board of Directors
Agenda Packet

September 21, 2023
6:15 P.M.

**CROWLEY CRIME CONTROL AND PREVENTION
DISTRICT BOARD OF DIRECTORS
Meeting
September 21, 2023
6:15 P.M.**

ATTENDANCE SHEET

Johnny Shotwell, Member	_____
Billy P. Davis, Member	_____
Jesse Johnson, President	_____
Jerry Beck, Member	_____
Jim Hirth, Vice President	_____
Vacant, Member	_____
Scott Gilbreath, Member	_____
Staff:	
Robert Loftin, City Manager	_____
Kit Long, Police Chief, Staff Liaison	_____
Lori Watson, Treasurer	_____
Carol Konhauser, Board Secretary	_____



**AGENDA
CROWLEY CRIME CONTROL AND
PREVENTION DISTRICT
SEPTEMBER 21, 2023
REGULAR SESSION - 6:15 p.m.**

**Crowley City Hall
201 E. Main Street
Crowley TX 76036**

Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).

REGULAR CALLED MEETING – September 21, 2023- 6:15 P.M.

I. CALL TO ORDER / ROLL CALL

II. BUSINESS

1. Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on July 20, 2023.
2. Discuss and consider Budget Amendment #1 for FY 2023-24 Crime Control and Prevention District and approve the addition of \$131,293 for personnel expenditures.

III. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Agenda of the September 21, 2023 meeting of the governing body of the Crowley Crime Control and Prevention District is a true and correct copy posted on _____, 2023 at _____ am/ pm at Crowley City Hall, a place convenient and readily accessible to the public at all times.

Carol C. Konhauser, Secretary, Crime Control and Prevention District

THE EDC AND CITY COUNCIL RESERVES THE RIGHT OF THE FOLLOWING:

1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;
 2. THE COUNCIL MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.
- The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 297-2201 ext. 4000, or email ckonhauser@ci.crowley.tx.us for further information.

NOTICE: A quorum of the City Council and Economic Development Board of Directors will be present at this meeting; however neither Board will take action on any items on this posted agenda.



Crime Control Prevention District Board of Directors Agenda Report

PRESENTER: Carol Konhauser City Secretary				MEETING DATE: August 17, 2023				
DEPARTMENT: Administration				AGENDA ITEM: II-1				
SUBJECT:				Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on July 20, 2023.				
COORDINATION:	Finance		City Sec		Comm Dev		PW	
	Dept Directo		HR		Comm Services		Other:	
	City Attorney		PD		FD		Other:	

BACKGROUND:

Consider approval of CCPD minutes

RECOMMENDATION:

Board of Directors consideration is respectfully requested

FISCAL INFORMATION:

There is no financial impact to the budget.

ATTACHMENTS:

1. Minutes

MINUTES OF THE CRIME CONTROL AND PREVENTION DISTRICT, REGULAR SESSION HELD on JULY 20, 2023. The Board of Directors (the “Board”) of the Crowley Crime Control and Prevention District convened in Regular Session at 6:00 p.m., in the City Council Chambers, 201 East Main Street, Crowley City Hall, Crowley, Texas

Present were: Member Billy Davis
 Member Jim Hirth
 Member Jerry Beck
 Member Johnny Shotwell
 President Jesse Johnson

Staff Included: City Manager Robert Loftin
 Deputy City Manager/Finance Dir Lori Watson
 Police Chief Kit Long

Absent: Member Scott Gilbreath
 Place 5 - Vacant

CALL TO ORDER/ ROLL CALL

President Jesse Johnson called the meeting to order at 6:00 p.m. Secretary Carol Konhauser called roll and noted a quorum was present.

BUSINESS

- 1. Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on June 1, 2023.**

Member Jim Hirth made the motion to approve the minutes as presented, second by Member Jerry Beck; the Board voted unanimously to approve the minutes as presented. Motion carried 5-0.

- 2. Discuss and consider Budget Amendment #3 for FY 2022-2023 Crime Control and Prevention District, and consider and approve the purchase of equipment and materials in the amount of \$282,786.**

Member Billy Davis made the motion to approve Budget Amendment #3 for FY 2022-23 for the Crime Control and Prevention District; second by Member Jerry Beck; the Board voted unanimously to approve the motion as presented. Motion carried 5-0

As there was no further business, President Jesse Johnson adjourned the meeting at 6:02 p.m.

ATTEST:

Jesse Johnson, President

Carol Konhauser, Board Secretary



Crime Control Prevention District Board of Directors Agenda Report

PRESENTER: Lori Watson				MEETING DATE: September 21, 2023				
DEPARTMENT: Treasurer				AGENDA ITEM: II-2				
SUBJECT:				Discuss and consider Budget Amendment #1 for FY 2023-24 Crime Control and Prevention District and approve the addition of \$131,293 for personnel expenditures.				
COORDINATION:	Finance	LW	City Sec		Comm Dev		PW	
	Dept Director		HR		Comm Services		Other:	
	City Attorney		PD	KL	FD		Other:	

BACKGROUND:

The Crime Control and Prevention District Board of Directors adopted the FY2023-24 budget on June 1, 2023. During the city budget process, the police department requested an additional traffic officer to continue efforts to patrol and prevent accidents. Currently, 60% of the IT Administrator's salary is included in the CCPD budget. An additional IT position was added this year to assist in keeping up with the needs and demands of the city. The police department has the largest workload and demand on this department. The attached budget includes 60% of the IT salaries and the additional Traffic Officer.

The amendment to the Johnson County Communications Contract for radios was received after the CCPD budget was adopted. The prior year rate was \$24.20 per radio per month. The amended contract removed the dispatch fee and decreased the monthly cost to \$16.64 per radio.

RECOMMENDATION:

Staff respectfully requests approval of FY2023-24 Budget Amendment #1.

FISCAL INFORMATION:

The total increase in personnel costs is \$144,538. The decrease in the cost of the radio contract equals \$13,245. The prior revenue over expenditures was \$605,286. After the amendment, the net revenue over expenditures is \$473,993.

ATTACHMENTS:

- CCPD FY2023-24 Budget Amendment #1
- Amended CCPD FY2023-24 Budget

**Crime Control and Prevention District
FY 2023-24 Budget**

Budget Amendment #1

2023-24 Budget Revenue over Expenditures	\$ 605,286
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Expenditures:

Full Time Salaries	116,215
Fica	5,407
Medicare	1,264
TMRS	11,370
Insurance	10,282
Johnson County Broadband Contract	<u>(13,245)</u>

Total Expenditures	\$ <u>131,293</u>
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Net Revenue over Expenditures	\$ 473,993
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