



Celebration of Freedom Vendor Policy

Main Street Coordinator
Julie Hepler
817-297-2201 ext. 7040
jhepler@ci.crowley.tx.us

Booth Space 10 x 20

\$100.00 per space

Violations of any rules listed this Vendor Policy may result in removal from the Celebration of Freedom event and the vendor will no longer eligible for future event participation.

- This is a juried festival with a deadline for applications to be submitted by Friday, June 7, 2024, by 5 pm.**
- Payment must accompany the application to be considered for this event. Applicants NOT accepted will receive notification of rejection and refund no later than June 27, 2024. No refund will be made for cancellation by the vendor or removal for cause. Vendors are not guaranteed acceptance or previous booth area.
- Vendors will be assigned a specific location designated by a booth number. There will be no guaranteed booth locations or special requests accommodated.
- Displays must not encroach into the spaces of other vendors, nor will they be permitted to be larger than what appears in the application. Vendors must apply for additional booth space if the trailer, vehicle or display is larger than 20 feet.
- The City reserves the right to change booth assignments at any time deemed necessary. Event staff members will help locate vendor assigned spaces. Unclaimed booth space by 2:00 pm may be forfeited and utilized for other purposes.
- All participants must strictly adhere to the load-in/load-out schedules as follows:**
 - 9:00 am – 3:00 pm Vendor Set Up the day of the event.**
 - 3:00 pm ALL vehicles must be out of the barricaded festival area**
 - 1:00 -4:00 pm Food Vendor inspections - Health Department and Crowley Fire Department**
 - 4:00 pm Park Opens to the Public**
 - 9:30 pm Fireworks Show**
 - Load-out will be permitted at the conclusion of the event once the Crowley Police Department deem the venue safe for vehicles and the crowd has dispersed. The anticipated time is 10:30 pm.**
- Food Vendors** are required to obtain a Temporary Special Event Permit from the Tarrant County Public Health Department. This pertains to food vendors only. For questions regarding the Health Department permit application, please contact the office at 817-321-4966 or PH_information@tarrantcounty.com
- Food vendors** will be inspected by the Fire Department. Please visit the City of Crowley Fire Department Mobile Vendors page for more information on requirements. Food vendors are encouraged to schedule an appointment at the Fire Department prior to the event day to conduct this inspection.
- Vendor packets including booth assignments and parking passes will be mailed out 14 days before the event.
- Alcohol is PROHIBITED in the park.
- Smoking is PROHIBITED in the park except on the paved parking lot. No smoking in the vendor area.
- Recreational Vehicles (RVs, Motorhomes & ATVs) are PROHIBITED in the park during the event.
- There are no electrical or water hookups for vendor use available at the park. You may provide your own generator.
- Vendors must furnish their own chairs, tables, awnings, umbrellas, and supplies for their booth. Vendors are allowed to stake their tents into the ground. Each vendor will be responsible for their own area for trash clean up.
- This is a family-friendly festival. Event management reserves the right to stop or remove any vendor, or his or her representative, for performing any act of practice deemed to be offensive, obscene or objectionable for the festival. The event management reserve the right to determine the appropriateness of a display, products or exhibit. As such, profanity or alcohol-related products are not permitted. Craft vendors selling crafts with alcohol signage are asked to display products at the back of the booth so that the products are not visible to the passerby. Event staff reserves the right to alter vendor displays or to require the vendor to alter their display due to safety concerns.
- To submit an application by mail: City of Crowley, Attn: Julie Hepler, 201 E. Main St., Crowley, Texas 76036 or in person at Crowley Rec Center, 405 S Oak St. *Applications must be received by due date established in line #1.**
- Additional guidelines may be in place the day of the event following the Texas Governor's Office, CDC, Tarrant County, City of Crowley, and other recommendations.

KEEP THIS PAGE FOR YOUR RECORDS