

Crime Control and Prevention District Board of Directors Agenda Packet June 20, 2019 6:00 P.M.

CROWLEY CRIME CONTROL AND PREVENTION DISTRICT BOARD OF DIRECTORS

Meeting June 20, 2019 6:00 P.M.

ATTENDANCE SHEET

	Johnny Shotwell, Member	
	Billy P. Davis, Member	
	Jesse Johnson, Member	
	Jerry Beck, Member	
	Carl Weber, Member	
	Tina Pace, Member	
	Christine M. Gilbreath, President	
Staff:		
	Robert Loftin, City Manager	
	Kit Long, Police Chief, Staff Liaison	
	Lori Watson, Treasurer	
	Carol Konhauser, Board Secretary	



An agenda information packet is available for public inspection in the Crowley Library and on the City website, under Agenda Packets. Citizens may fill out a "Citizen Participation" card to address the Council on any issue that is not a Public Hearing and is not listed on the agenda. Speakers are limited to three minutes

AGENDA CROWLEY CRIME CONTROL AND PREVENTION DISTRICT

June 20, 2019 Crowley City Hall City Council Chambers 201 East Main Street Crowley, Texas

Regular Session 6:00 p.m.

June 20, 2019 – REGULAR SESSION – 6:00 P.M

I. CALL TO ORDER/ROLL CALL

II. PUBLIC HEARING

- 1. Hold a public hearing on the Fiscal Year 2019-20 Proposed Budget for the City of Crowley Crime Control and Prevention District.
 - (a) Open Public Hearing
 - (b) Public Comments
 - (c) Close Public Hearing

III. BUSINESS

- 1. Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on June 6, 2019.
- 2. Discuss and elect a President and Vice-president pursuant to the City of Crowley Code of Ordinance, Section 2-146.
- 3. Discuss and take action on approval and adoption of the City of Crowley Crime Control and Prevention District Budget for Fiscal Year 2019-2020; and approve submission of said budget to the City Council.

IV. ADJOURNMENT

I, the	undersigned	l authority, do	o hereby cer	tify that this	Agenda of	the June	20, 201	9 meeting	g of the	govern	ıing
body	of Crowle	y Crime Co	ontrol and	Prevention	District i	s a tru	e and	correct	copy	posted	on
		, 2019	at	an	n/ pm at C	rowley	City Ha	ll, a plac	e conv	enient	and
readil	y accessible	to the public	at all times.								
Carol	Konhauser										
Secret	ary Crime C	ontrol and Pre	vention Dist	rict							

NOTICE: A quorum of the Crowley City Council and the Economic Development Board of Directors will be present at this meeting; however neither the City Council nor EDC Board of Directors will be taking action on any items on this posted agenda.

THE CRIME CONTROL AND PREVENTION DISTRICT BOARD RESERVES THE RIGHT OF THE FOLLOWING:

- 1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;
- THE BOARD MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.

The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 297-2201 ext. 4000, or fax (817) 297-6178 for further information.

NOTICE: A quorum of the City Council and the Economic Development Board of Directors will be present at this meeting; however neither Board will take action on any items on this posted agenda.



AGENDA REPORT

Meeting Date: June 20, 2019 Staff Contact: Kit Long

Agenda Item: II-1 **E-mail:** klong@ci.crowley.tx.us

Phone: 817-297-2276

SUBJECT: Hold a public hearing on the Fiscal Year 2019-20 Proposed Budget for the City

of Crowley Crime Control and Prevention District.

BACKGROUND/DISCUSSION

The Crowley Police Department presents the FY 2019-20 Annual Budget for review and consideration by the Crime Control and Prevention District Board.

FINANCIAL IMPACT

None.

RECOMMENDATION

It is the recommendation of the Police Chief that the proposed budget should be approved.



AGENDA REPORT

Meeting Date: June 20, 2019 Staff Contact: Carol Konhauser, Secretary

Agenda Item: III-1 E-mail: ckonhauser@ci.crowley.tx.us

Phone: 817-297-2201-X4000

SUBJECT: Discuss and consider approval of the minutes from the meeting held on June 6,

2019 of the Crime Control and Prevention District Board of Directors as

presented.

BACKGROUND/DISCUSSION

Consider approval of CCPD minutes as presented.

FINANCIAL IMPACT

None.

RECOMMENDATION

Board of Directors consideration is respectfully requested.

MINUTES OF THE CRIME CONTROL AND PREVENTION DISTRICT, REGULAR SESSION HELD on June 6, 2019. The Board of Directors (the "Board") of the Crowley Crime Control and Prevention District convened in Regular Session at 6:15 p.m., in the Crowley City Hall, City Council Chambers, 201 East Main St., Crowley, Texas.

Present were: President Christine Gilbreath

Member Billy Davis Member Jerry Beck Member Carl Weber Member Johnny Shotwell

Staff Included: City Manager Robert Loftin

Asst City Manager/Finance Director Lori Watson

Police Chief Kit Long

Absent: Member Jesse Johnson

Member Tina Pace

CALL TO ORDER/ ROLL CALL

President Christine Gilbreath called the Regular Session to order at 6:15 p.m. Secretary Carol Konhauser called roll and noted a quorum was present.

BUSINESS

1. Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on May 16, 2019.

Member Billy Davis made the motion to approve the minutes as presented, second by Member Jerry Beck, the Board voted unanimously to approve the minutes as presented. Motion carried 5-0.

2. Discuss Crime Control and Prevention District Proposed FY2019-2020 Budget and set date for a Public Hearing on the final budget.

Chief Kit Long stepped up and stated this budget was similar to the budget presented a couple weeks ago when he requested the amendment. He quickly went over the changes for the coming year. He pointed out there were two additions for the Acronis and Alliance for Children purchases. Additionally, he stated there were increases to salaries, as well as an anticipated increase to the Motorola contract that they added into the upcoming budget. He then offered to answer any questions.

President Christine Gilbreath announced that there would be a Public Hearing on the Crime Control and Prevention District FY2019-2020 Budget on June 20, 2019 at 6:00 p.m. located at City Hall, 201 E Main Street, Crowley TX 76036.

As there was no further business, President Christine Gil	lbreath adjourned the meeting at 6:19 p.m.
	ATTEST:

Christine Gilbreath, President Carol Konhauser, Board Secretary



AGENDA REPORT

Meeting Date: June 20, 2019

Agenda Item: III-2

Staff Contact: Carol Konhauser, Secretary

E-mail: ckonhuaser@ci.crowley.tx.us

Phone: 817-297-2201 ext 4000

SUBJECT: Discuss and elect a President and Vice-president pursuant to the City of Crowley Code

of Ordinance, Section 2-146.

BACKGROUND/DISCUSSION

Pursuant to the City of Crowley Code of Ordinances, Section 2-146, the Board shall elect, from among its members, officers to serve as President and Vice-president for a 1-yr term.

FINANCIAL IMPACT

None.

RECOMMENDATION

Board action is required by nomination and voting for a President and Vice-president.

ATTACHMENTS

None



AGENDA REPORT

Meeting Date: June 20, 2019

Agenda Item: III-3

Staff Contact: Kit Long

E-mail: klong@ci.crowley.tx.us

Phone: 817-297-2276 ext 6203

SUBJECT: Discuss and take action on approval and adoption of the City of Crowley Crime Control

and Prevention District Budget for Fiscal Year 2019-2020; and approve submission of

said budget to the City Council.

BACKGROUND/DISCUSSION

This item is for the Board of Directors to consider and take action on approving and adopting FY 2019-2020 Crowley Crime Control and Prevention District Budget. This proposed budget was presented at the June 6, 2019 CCPD Meeting, and made available at the public hearing on June 20, 2019.

Not later than the 10th day after the date the budget is approved by the Board, the Board shall submit the budget to the City Council. The City Council must hold a public hearing on the budget. After the public hearing the Council may approve or reject the budget submitted by the Board. If the Council rejects the budget submitted by the Board, the Council and the Board shall meet and together amend and approve the budget before the beginning of the fiscal year.

FINANCIAL IMPACT

None.

RECOMMENDATION

It is recommended the FY 19-20 Budget be approved, adopted and submitted to City Council for consideration.

ATTACHMENTS

Budget

	Crime Control Proposed B	ud	get 201	.9-2	20		
Rever	nue:						
	Sales Tax Revenue			\$	815,000		
	Interest Income			*	8,900		
					-,		
	Total Income					\$	823,900
xpen	ises:						
	Bond Payments						
	Principal			\$	240,000		
	Interest				27,923		
						\$	267,923
Recui	ring Costs:					7	207,323
	Full Time Salaries	\$	149,929				
	Overtime	•	7,340				
	Fica		9,296				
	Medicare		2,174				
	TMRS		21,254				
	Insurance		21,925				
	Total Personnel Costs			\$	211,918		
	Service Contracts						
1	Motorola contract		23,092				
2	License Plate Reader annual contract		2,500				
3	Johnson County Broadband contract		48,000				
4	Axon Year Three maintenance/license contract		19,938				
5	VistaCom Voice Logger maintenance contract		4,309				
6	Spectrum Internet		5,016				
7	Mentalix (fingerprint machine)		4,590				
8	Motorola contract (renews 2021-22)		-				
9	Acronis (every 3 years)		546	-	107.001		
	Total Service Contracts				107,991		
9	Materials and Supplies CCPC Admin Materials		2,500				
10	Recruiting/Selection Process Exams		1,650				
10	Total Materials & Supplies		1,030	-	4,150		
	Total Materials & Supplies				.,255		
11	Mobile Phones		1,200				
12	Dues and Memberships		75				
13	Training and Travel		5,300				
14	Ammunition (for Training)		16,184				
15	City Event OverTime (includes COF)		21,000				
16	Office of Community Outreach Programs		13,150				
	Total Other				56,909		
	Subtotal Programs 8	& Rec	urring Costs			\$	380,967
Equip	ment and One Time Costs:						
	Cubbatal Fauliana and On	. T !	- D			¢	
	Subtotal Equipment and On	e iim	e Purchases			\$	-
	Total Expenses					\$	648,890
	Total Expenses					٠,	040,030
	Re	ven	ues over (u	nde	r) expenses	\$	175,011
					т, скрепосо		
	Detail of Programs:						2019-20
1	Citizens On Patrol Program					\$	4,000
2 3	Youth Activity Center Programs Crowley Area Teen Community Helpers/Adult Supervision						1,200 250
3 4	Citizens Police Academy						500
5	National Night Out						1,000
6	Crime Prevention Materials						1,500
7	Bicycle/Skateboard Safety Program						1,000
8 9	Bike/ATV Patrol Alliance for Children						500 3,200
-	Total Programs					\$	13,150