



**Crime Control and  
Prevention District  
Board of Directors  
Agenda Packet  
December 5, 2019  
6:00 P.M.**

**CROWLEY CRIME CONTROL AND PREVENTION  
DISTRICT BOARD OF DIRECTORS  
Meeting  
December 5, 2019  
6:00 P.M.**

**ATTENDANCE SHEET**

|                                       |       |
|---------------------------------------|-------|
| Johnny Shotwell, Member               | _____ |
| Billy P. Davis, Member                | _____ |
| Jesse Johnson, Member                 | _____ |
| Jerry Beck, Member                    | _____ |
| Carl Weber, Member                    | _____ |
| Tina Pace, Member                     | _____ |
| Christine M. Gilbreath, President     | _____ |
| <b>Staff:</b>                         |       |
| Robert Loftin, City Manager           | _____ |
| Kit Long, Police Chief, Staff Liaison | _____ |
| Lori Watson, Treasurer                | _____ |
| Carol Konhauser, Board Secretary      | _____ |



*An agenda information packet is available for public inspection in the Crowley Library and on the City website, under Agenda Packets. Citizens may address the Council by filling out a blue "Citizen Participation" card to discuss any issue that is on the Agenda. Please turn in cards to the City Secretary. Speakers are limited to three minutes (if using a translator, the time limit will be doubled).*

**AGENDA  
CROWLEY CRIME CONTROL AND  
PREVENTION DISTRICT**

**December 5, 2019  
Crowley City Hall  
City Council Chambers  
201 East Main Street  
Crowley, Texas**

**Regular Session 6:00 p.m.**

**December 5, 2019 – REGULAR SESSION – 6:00 P.M**

**I. CALL TO ORDER/ROLL CALL**

**II. PUBLIC HEARING**

1. Hold a Public Hearing and request the Crowley Crime Control and Prevention District (CCPD) Board of Directors to consider ordering an election for May 2, 2020 to continue the CCPD for a period of time allowed by law (5, 10, 15 or 20 years).

**III. BUSINESS**

1. Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on June 20, 2019.
2. Discuss and consider approval of Order No 2019-001, calling a Referendum to determine whether the voters desire to continue the Crime Control and Prevention District (CCPD) and Sales Tax for the number of years (either 5, 10, 15 or 20 years) as determined by the CCPD Board of Directors and allowed by state law.

**IV. ADJOURNMENT**

**I, the undersigned authority, do hereby certify that this Agenda of the December 5, 2019 meeting of the governing body of the Crowley Crime Control and Prevention District is a true and correct copy posted on \_\_\_\_\_, 2019 at \_\_\_\_\_ am/ pm at Crowley City Hall, a place convenient and readily accessible to the public at all times.**

\_\_\_\_\_  
Carol Konhauser  
Secretary, Crime Control and Prevention District

**NOTICE:** A quorum of the Crowley City Council and the Economic Development Board of Directors will be present at this meeting; however neither the City Council nor EDC Board of Directors will be taking action on any items on this posted agenda.

THE CRIME CONTROL AND PREVENTION DISTRICT BOARD RESERVES THE RIGHT OF THE FOLLOWING:

1. ITEMS DO NOT HAVE TO BE CONSIDERED IN THE SAME ORDER AS SHOWN ON THIS AGENDA;
2. THE BOARD MAY CONTINUE OR RECESS ITS DELIBERATIONS TO THE NEXT CALENDAR DAY IF IT DEEMS IT NECESSARY.

The Crowley City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 297-2201 ext. 4000, or fax (817) 297-6178 for further information.

**NOTICE:** A quorum of the City Council and the Economic Development Board of Directors will be present at this meeting; however neither Board will take action on any items on this posted agenda.



# Crowley Crime Control and Prevention District

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## AGENDA REPORT

**Meeting Date:** December 5, 2019

**Agenda Item:** II-1

**Staff Contact:** Kit Long/Carol Konhauser

**E-mail:** klong@ci.crowley.tx.us

**Phone:** 817-297-2276

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**SUBJECT:** Hold a Public Hearing and request the Crowley Crime Control and Prevention District (CCPD) Board of Directors to consider ordering an election for May 2, 2020 to continue the CCPD for a period of time allowed by law (5, 10, 15 or 20 years).

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### **BACKGROUND/DISCUSSION**

Receive public input and request the Crowley Crime Control and Prevention District Board of Directors order a referendum to be held on May 2, 2020, for the consideration of the continuation of the Crowley CCPD and the extension of the local sales and use tax of 1/2 of 1 percent.

On May 7, 2005, the citizens of the City of Crowley voted to establish a Crime Control and Prevention District (CCPD) for an initial period of 5 years. Following the initial 5-year period, continuation of a CCPD can be considered for additional periods of 5, 10, 15, or 20 years. The citizens of the City of Crowley approved the continuation of the CCPD for an additional 10-year period at an election held May 8, 2010. In order to continue the CCPD and continue to collect the local sales and use tax, the CCPD Board will need to order an election for the May 2020 uniform election date. The CCPD will dissolve Sept 30, 2020 unless it is reauthorized by the voters of Crowley

In accordance with Chapter 363 of the Texas Local Government Code, the governing body of the municipality that created the district may, after conducting a public hearing, request that the CCPD Board order a continuation election to allow the voters to decide if the district, including the collection of the local sales and use tax, would be continued for a period of time not to exceed 20 years

Since its creation in 2005, the CCPD has generated approximately \$7 million through the 1/2 cent sales tax to fund law enforcement services and programs. This has allowed the Police Department to:

- Fund one Community Liaison Officer and one Crime Victims Assistant position.
- Provide funding to purchase police vehicles, radios, and body cameras
- Pays for various training programs

- Funds overtime for City Special Events such as Celebration of Freedom, Haunted Hay Ride, and Christmas Lighting.
- Allows the City to offer programs such as Neighbors on Watch, Citizens on Patrol, Bicycle Safety (Bike Rodeo), and Crime Prevention materials

The continuation of the CCPD will allow the Police Department to continue to grow, develop and professionalize its operations. This funding is critical in maintaining our community's high level of service without raising other fees and taxes.

**FINANCIAL IMPACT**

The election will be held in conjunction with the City's and Crowley ISD General Election. There will be minimal additional cost to conduct this joint election. (Approximately \$1,400 for programing and ballots)

**RECOMMENDATION**

Staff recommends holding a public hearing and discussing weather to continue the CCPD for 5, 10, 15 or 20 years.



# Crowley Crime Control and Prevention District

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## **AGENDA REPORT**

**Meeting Date:** December 5, 2019

**Agenda Item:** III-1

**Staff Contact:** Carol Konhauser, Secretary

**E-mail:** ckonhauser@ci.crowley.tx.us

**Phone:** 817-297-2201-X4000

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**SUBJECT:** Discuss and consider approval of the minutes from the meeting held on June 20, 2019 of the Crime Control and Prevention District Board of Directors as presented.

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### **BACKGROUND/DISCUSSION**

Consider approval of CCPD minutes as presented.

### **FINANCIAL IMPACT**

None.

### **RECOMMENDATION**

Board of Directors consideration is respectfully requested.

**MINUTES OF THE CRIME CONTROL AND PREVENTION DISTRICT, REGULAR SESSION HELD on June 20, 2019.** The Board of Directors (the “Board”) of the Crowley Crime Control and Prevention District convened in Regular Session at 6:00 p.m., in the Crowley City Hall, City Council Chambers, 201 East Main St., Crowley, Texas.

Present were:                      President Johnny Shotwell  
   Member Billy Davis  
   Member Jesse Johnson  
   Member Jerry Beck  
   Member Carl Weber  
   Member Christine Gilbreath  
   Member Tina Pace

Staff Included:                      City Manager Robert Loftin  
   Finance Director Lori Watson  
   Asst Police Chief Kit Long

Absent:                                      None

**CALL TO ORDER/ ROLL CALL**

President Christine Gilbreath called the Regular Session to order at 6:06 p.m. Secretary Carol Konhauser called roll and noted a quorum was present.

**PUBLIC HEARING**

- 1. Hold a public hearing on the Fiscal Year 2019-20 Proposed Budget for the City of Crowley Crime Control and Prevention District.**

President Christine Gilbreath opened the public hearing at 6:07 p.m. for anyone to speak either in favor of or in opposition of. No one came forward to speak and President Gilbreath closed the public hearing at 6:07.

**BUSINESS**

- 1. Discuss and consider approval of the minutes of the Crime Control and Prevention District Board of Directors meeting held on Jun 6, 2019.**

Member Jesse Johnson made the motion to approve the minutes as presented, second by Member Tina Pace, the Board voted unanimously to approve the minutes as presented. Motion carried 7-0.

- 2. Discuss and elect a President and Vice-president pursuant to the City of Crowley Code of Ordinance, Section 2-146.**

Member Tina Pace made the motion to nominate Member Carl Weber as Vice-President, second by Member Jerry Beck, the CCPD Board of Directors voted unanimously to appoint Carl Weber as Vice-President. Motion carried 7-0.

Member Tina Pace made the motion to nominate Member Christine Gilbreath as President, second by Member Jerry Beck, the CCPD Board of Directors voted unanimously to appoint Christine Gilbreath as President. Motion carried 7-0.

**3. Discuss and take action on approval and adoption of the City of Crowley Crime Control and Prevention District Budget for Fiscal Year 2019-2020; and approve submission of said budget to the City Council.**

Member Billy Davis made the motion to approve and adopt the Crime Control and Prevention District Budget for Fiscal Year 2019-2020, second by Member Jerry Beck, the Board voted unanimously to approve the minutes as presented. Motion carried 7-0.

As there was no further business, President Johnny Shotwell adjourned the meeting at 6:11 p.m.

ATTEST:

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Christine Gilbreath, President

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Carol Konhauser, Board Secretary





# Crowley Crime Control and Prevention District

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## AGENDA REPORT

**Meeting Date:** December 5, 2019

**Agenda Item:** III-2

**Staff Contact:** Kit Long/Carol Konhauser

**E-mail:** klong@ci.crowley.tx.us

**Phone:** 817-297-2276

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**SUBJECT:** Discuss and consider approval of Order No 2019-001, calling a Referendum to determine whether the voters desire to continue the Crime Control and Prevention District (CCPD) and Sales Tax for the number of years (either 5, 10, 15 or 20 years) as determined by the CCPD Board of Directors and allowed by state law.

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### **BACKGROUND/DISCUSSION**

The Crowley Crime Control and Prevention District (CCPD) was initially authorized by voters in a special election held on May 7, 2005 for a period of 5-years. An election was held May 8, 2010 for voters to determine if the CCPD should be reauthorized for a period of 10-years. The proposition passed and therefore the CCPD is set to dissolve in 2020. Chapter 363 of the Local Government Code provides that the district may be continued, or reauthorized, upon approval by the Crowley voters.

Since its creation in 2005, the CCPD has generated approximately \$7 million through the 1/2 cent sales tax to fund law enforcement services and programs. This has allowed the Police Department to:

- Fund one Community Liaison Officer and one Crime Victims Assistant position.
- Provide funding to purchase police vehicles, radios, and body cameras
- Pays for various training programs
- Funds overtime for City Special Events such as Celebration of Freedom, Haunted Hay Ride, and Christmas Lighting.
- Allows the City to offer programs such as Neighbors on Watch, Citizens on Patrol, Bicycle Safety (Bike Rodeo), and Crime Prevention materials

The continuation of the CCPD will allow the Police Department to continue to grow, develop and professionalize its operations. This funding is critical in maintaining our community's high level of service without raising other fees and taxes.

The CCPD will dissolve Sept 30, 2020 unless it is reauthorized by the voters of Crowley. The proposed Order authorizes a referendum election for the voters of Crowley to vote on their desire to continue the CCPD. The election will be held on the uniform General Election day in conjunction with the Crowley Independent School District on May 2, 2020.

**FINANCIAL IMPACT**

The election will be held in conjunction with the City's and Crowley ISD General Election. There will be minimal additional cost to conduct this joint election. (Approximately \$1,400 for programing and ballots)

**RECOMMENDATION**

Staff recommends approving the Order.

**CROWLEY  
CRIME CONTROL AND PREVENTION DISTRICT  
BOARD OF DIRECTORS**

**ORDER NO. 2019-001**

**AN ORDER OF THE BOARD OF DIRECTORS OF THE CROWLEY CRIME CONTROL AND PREVENTION DISTRICT, CALLING A REFERENDUM TO DETERMINE WHETHER THE CITIZENS OF CROWLEY, TEXAS, DESIRE TO CONTINUE THE CRIME CONTROL AND PREVENTION DISTRICT AND TO CONTINUE A CRIME CONTROL AND PREVENTION DISTRICT SALES TAX PURSUANT TO CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE.**

**WHEREAS**, Chapter 363, Texas Local Government Code (the “Act”) provides for the creation of a crime control and prevention district (“CCPD”) within a city; and

**WHEREAS**, in May, 2005, the citizenry of the City of Crowley, Texas (the “City”) voted to establish a crime control and prevention district within the city which was created in May, 2005 and authorized the imposition of a sales and use tax at the rate of one-half (1/2) of one (1) percent; and

**WHEREAS**, Section 363.251 authorizes the CCPD Board of Directors to hold a referendum on whether to continue the CCPD within the City; and

**WHEREAS**, Section 363.2515 of the Act allows a district to be continued for a period of 5, 10, 15, or 20 years; and

**WHEREAS**, the Crowley CCPD Board of Directors held a gave notice and held a Public Hearing on December 5, 2019, to receive input from the Citizens of Crowley, Texas; and

**WHEREAS**, Crowley CCPD Board desires to hold a referendum on whether to continue the CCPD and Sales Tax for a period of \_\_\_\_\_ years;

**NOW, THEREFORE, IT IS ORDERED BY THE BOARD OF DIRECTORS OF THE CROWLEY CRIME CONTROL AND PREVENTION DISTRICT:**

**SECTION 1.  
REFERENDUM CALLED**

A referendum shall be held on Saturday, May 2, 2020, to submit to the voters a proposition to determine whether the crime control and prevention district and sales tax will be continued for a period of \_\_\_\_\_ years.

**SECTION 2.  
BALLOT**

The official ballots for said referendum shall be prepared in accordance with the Texas Election Code so as to permit the electors to vote "FOR" or "AGAINST" the proposition, with the ballots to contain such provisions, markings and language as required by law, and with such proposition to be expressed substantially as follows:

**PROPOSED**

**FOR**            (   )

**WHETHER THE CITY OF CROWLEY CRIME CONTROL AND PREVENTION DISTRICT SHOULD BE CONTINUED FOR \_\_\_\_ YEARS AND THE CRIME CONTROL AND PREVENTION DISTRICT SALES TAX SHOULD BE CONTINUED FOR \_\_\_\_ YEARS.**

**AGAINST**    (   )

**SECTION 3.  
JOINT ELECTION**

The referendum shall be administered by the City of Crowley and ordered in conjunction with the City of Crowley and Crowley Independent School District General Election.

**SECTION 4.  
GOVERNING LAW AND  
NOTICE OF REFERENDUM**

The referendum shall be held in accordance with the Texas Local Government Code, Texas Election Code, and City Charter. Notice of this referendum shall be given in accordance with the governing laws.

**SECTION 5.  
TEXAS COMPTROLLER OF PUBLIC ACCOUNTS**

Upon adoption of this Order, the City Secretary is directed to immediately give notice of the referendum to the Texas Comptroller of Public Accounts, by delivering a copy of this Order via mail.

**SECTION 6.  
NECESSARY ACTIONS**

The Mayor and the City Secretary, in consultation with the City Attorney, are authorized and directed to take all actions necessary to comply with the provisions of the Election Code, the City Code and City Charter, and Chapter 327 of the Tax Code in carrying out and conducting the referendum, whether or not expressly authorized by this Order.

**SECTION 7.  
EFFECTIVE DATE**

This Order shall be effective upon its adoption.

**PASSED AND APPROVED THIS 5th DAY OF December, 2019.**

APPROVED:

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CHRISTINE GILBREATH, President  
Crowley CCPD Board of Directors

ATTEST:

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CAROL KONHAUSER, City Secretary

APPROVED AS TO FORM:

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ROB ALLIBON, City Attorney